



The City of Copperas Cove uses [MyGovernmentOnline](#) to provide *fully digital, web-based permitting and plan review services*. All contractor registrations and all residential and commercial permit applications shall be submitted online at [MyGovernmentOnline](#).

First, you must create a free account with [MyGovernmentOnline](#) (or login to your existing account) to submit a permit application with the City of Copperas Cove. MyGovernmentOnline Customer Support is available at [\(866\) 957-3764](#) or online [here](#).

PERMITS & INSPECTIONS

To submit a permit application or schedule an inspection, visit [MyGovernmentOnline](#). MyGovernmentOnline Customer Support is available at [\(866\) 957-3764](#) or online [here](#).

The inspection times are chosen on MGO by the applicant or representative. Those times are: ANYTIME, MORNING OR AFTERNOON. ANYTIME is anytime that day. Morning is typically from 9:30-11:30 a.m. Afternoon is typically from 1:30-4:30 p.m. We do not schedule exact times or call ahead.

Failure to obtain a permit or be registered with the City prior to the commencement of work will result in a *double permit fee*.

Inspections are conducted to ensure that a project is in compliance with City ordinances and state regulations. The first inspection is included in the permit fee.

COMPLETION OF INSPECTION

At the completion of each inspection, the Inspector will upload inspection results on MyGovernmentOnline. The status of all your inspections, permits and plan reviews can be viewed by accessing your Account -> My Permits -> View -> Requirements. Contact [MyGovernmentOnline](#) at [\(866\) 957-3764](#) if you need assistance. If your inspection requires a correction, that item must be corrected and re-inspected again for compliance before the project can proceed. *If an inspection has failed, a re-inspection fee will be due.* The re-inspection fee must be paid prior to rescheduling the re-inspection.

CONTRACTOR REGISTRATION

All contractors applying for a permit from the City of Copperas Cove will be required to register on [MyGovernmentOnline](#). The annual contractor registration is valid from January 1 – December 31. *No City registration fees will be assessed to licensed Plumbing, Electrician, or Mechanical per State Law.*

The following guide is available to you to help you use MyGovernmentOnline:

[My Government Online Customer Help Guide](#)