



COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION
Meeting Minutes for September 27, 2023

A. CALL TO ORDER

Chairman JC Stubbs called the Regular meeting of the Copperas Cove Economic Development Corporation to order at 12:01 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

JC Stubbs led the Invocation and the Pledge of Allegiance.

C. ROLL CALL

Roll call led by Brittany Sanders, Workforce Development Specialist

<i>Present: JC Stubbs, Chairman</i>	<i>Fred Chavez, Council Liaison</i>
<i>Bradi Diaz, Treasurer</i>	<i>Fred Welch, Executive Director</i>
<i>Ted Gonzalez, Director</i>	<i>Brittany Sanders, Workforce Development Specialist</i>
<i>David Mcphail, Director</i>	<i>Sheena Tanner, Marketing Director</i>
<i>Elizabeth Ruskiewicz, Secretary</i>	

Absent: Barbara Boulware-Wells, Legal Counsel

D. ANNOUNCEMENTS

- Cancellation of Community Town Hall on October 2, 2023*
- Secretary Elizabeth Ruskiewicz's departure from the CCEDC Board of Directors*

E. CITIZENS FORUM

At this time, citizens will be allowed matters other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

- F. CONSENT AGENDA** - All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be a separate discussion of this Item. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Regular Meeting held on August 23, 2023. **Brittany Sanders, Workforce Development Specialist, Copperas Cove EDC.**

Treasurer Bradi Diaz made a motion to approve Agenda Item F1. Secretary Elizabeth Ruszkiewicz seconded the motion and with a unanimous vote, the motion carried.

G. PUBLIC HEARINGS

None

H. ACTION ITEM

1. Consideration and action on approving the Profit and Loss report for the month of August 2023. **Fred Welch, Executive Director, Copperas Cove EDC.**

CCEDC Board of Directors tabled agenda Item H1 for the next meeting due to discrepancies found in the August Financials

2. Consideration and action on approving the Fiscal Year 2021-2022 Annual Financial Report (Audit). **Fred Welch, Executive Director, Copperas Cove EDC.**

Treasurer Bradi Diaz made a motion to approve agenda item H2. Director Ted Gonzalez seconded the motion and with a unanimous vote, the motion carried.

3. Consideration and action on accepting a proposal from a qualified banking institution to establish a contract for Banking Services to the Copperas Cove EDC. **Fred Welch, Executive Director, Copperas Cove EDC.**

Director JC Stubbs made a motion to approve agenda item H3. Treasurer Bradi Diaz seconded the motion and with a unanimous vote, the motion carried.

4. Consideration and action on changing the meeting dates for October, November, and December's regular meeting. **Fred Welch, Executive Director, Copperas Cove EDC.**

CCEDC Board of Directors made a consensus to reschedule October's meeting to November 1, 2023, cancel November's meeting, and reschedule the December meeting to December 6, 2023.

I. EDC REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES, AND BOARDS

II.

- *Executive Director Fred Welch gave an update on the following topics listed below:*
 - *Recap of business visit in West Virginia*
 - *Update on Research Park Study*
 - *FABTECH advance manufacturing event in Chicago*
 - *IEDC Annual Conference in Dallas, TX*
 - *Update on hiring a BRE Director*
 - *Update on EDA Grant for infrastructure on property adjacent to the Narrows Business and Technology Park*

- *First Houston Project delay*
 - *Update on Fort Cavazos Rail Study.*
 - *Update on Installation Management Conference*
 - *AUSA Community Partnership announcement*
 - *City Council Retreat announcement*
 - *TEDC Annual Council announcement.*
- *Marketing Director Sheena Tanner gave an update on the following topics listed below:*
 - *Oscar's Market*
 - *Upcoming Workshops*

J. ITEM FOR FUTURE AGENDAS

- August Financials
- Utilization of the Narrows Business and Technology Park for a Solar Eclipse event.

K. EXECUTIVE SESSION CONVENED AT 12:27 P.M.

1. Pursuant to §551.087 of the Texas Government Code, the Economic Development Corporation Board will meet in Executive Session to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect to locate, stay, or expand in the Narrows Business and Technology Park.
2. Pursuant §551.074, Texas Government Code, the Economic Development Corporation Board will meet in Executive Session for deliberation regarding the process and options for obtaining a new Business Retention and Expansion Manager.

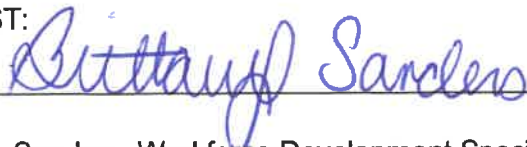
L. RECONVENE INTO OPEN SESSION at 12:42 P.M. FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN THE EXECUTIVE SESSION

No Action was taken.

M. ADJOURN

Chairman JC Stubbs adjourned the meeting at 12:43 p.m.

ATTEST:



Brittany Sanders, Workforce Development Specialist



Bradi Diaz, Treasurer