



COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION
Meeting Minutes for September 22, 2021

A. CALL TO ORDER

Chairman JC Stubbs called the Regular meeting of the Copperas Cove Economic Development Corporation to order at 12:04 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Vice Chairman Joey Acfalle led the Invocation and the Pledge of Allegiance.

C. ROLL CALL

Roll call led by Brittany Sanders, Economic Development Specialist

Present:

- JC Stubbs, Chairman*
- Joey Acfalle, Vice Chairman*
- Elizabeth Ruszkiewicz, Director*
- Rick Kirkpatrick, Director*
- Jay Jackson, Secretary*
- Diane Drussell, Interim Director -EDC*
- Fred Chavez- Council Liaison*
- Barbara Boulware-Wells, EDC Legal Counsel*

D. ANNOUNCEMENTS

Information for upcoming events:

- *Presentation by TEDC President Carlton Schwab- October 27, 2021*

E. CITIZENS FORUM

At this time, citizens will be allowed to speak on any matter other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

F. CONSENT AGENDA - All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Regular Meeting held on August 25, 2021. **Brittany Sanders, Economic Development Specialist, Copperas Cove EDC.**

Vice Chairman Joey Acfalle made a motion to approve Agenda Item F1. Director Elizabeth Ruskiewicz seconded the motion and with a unanimous vote, motion carried.

G. PUBLIC HEARINGS

None

H. ACTION ITEMS

1. Consideration and action on approving the Monthly Financial report for June 2021. **Diane Drussell, Interim Director, Copperas Cove EDC.**

Secretary Jay Jackson made a motion to approve Agenda Item H1. Director Elizabeth Ruskiewicz seconded the motion and with a unanimous vote, motion carried.

2. Consideration and action on approving the Monthly Financial report for July 2021. **Diane Drussell, Interim Director, Copperas Cove EDC.**

Director Elizabeth Ruskiewicz made a motion to approve Agenda Item H2. Vice Chairman Joey Acfalle seconded the motion and with a unanimous vote, motion carried.

3. Consideration and action on approving the Monthly Financial report for August 2021. **Diane Drussell, Interim Director, Copperas Cove EDC.**

Director Elizabeth Ruskiewicz made a motion to approve Agenda Item H3. Vice Chairman Joey Acfalle seconded the motion and with a unanimous vote, motion carried.

4. Consideration and action on approving Resolution # EDC 2021-04 and accepting the Quarterly Investment Report as presented for the quarter ending June 2021, per the Investment Policy. **Diane Drussell, Interim Director, Copperas Cove EDC**

Director Elizabeth Ruskiewicz made a motion to approve Agenda Item H4. Vice Chairman Joey Acfalle seconded the motion and with a unanimous vote, motion carried.

5. Consideration and action on changing the meeting dates for November and December regular meeting to a proposed date of November 17, 2021, and December 15, 2021. **Diane Drussell, Interim Director, Copperas Cove EDC**

Vice Chairman Joey Acfalle made a motion to approve Agenda Item H5. Director Elizabeth Ruskiewicz seconded the motion and with a unanimous vote, motion carried.

6. Consideration and action on approving the Reimbursement Agreement between the CCEDC and the City of Copperas Cove for the Improvements/reconstruction of Constitution. **Interim Director, Copperas Cove EDC**

Vice Chairman Joey Acfalle made a motion to approve Agenda Item H6 with the condition of removing the last sentence in Section 1.4 of the Reimbursement Agreement. Secretary Jay Jackson seconded the motion and with a unanimous vote, motion carried.

I. EDC REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS

Update on EDC Activities. **Diane Drussell, Interim Director, Copperas Cove EDC.**

- Natural Gas extension to the Narrows Business and Technology Park
- DEAAG Grant
- Spec Building

Diane Drussell gave an update on the following topics listed. The Natural Gas extensions to the Narrows Business and Technology Park was completed. City Manager Ryan Haverlah confirmed that the DEEAG Grant will not be resubmitted this year. The board recommended the Spec Building be brought back at next month's meeting

J. ITEMS FOR FUTURE AGENDAS

- *Spec Building*

K. EXECUTIVE SESSION CONVENED AT 12:38 P.M.

Pursuant to §551.071 and §551.074, Texas Government Code, the Economic Development Corporation Board will meet in Executive Session for deliberation regarding process and options for obtaining a new Executive Director.

Pursuant to §551.087 of the Texas Government Code, the Economic Development Corporation Board will meet in Executive Session for an update regarding the offer of a financial or other incentive to a business prospect

L. RECONVENE INTO OPEN SESSION AT 1:05 P.M FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

Vice Chairman Joey Acfalle made a motion to have the interim Director moved forward with the information provided in Executive. Directory Elizabeth Ruskiewicz seconded the motion and with a unanimous vote, motion carried.

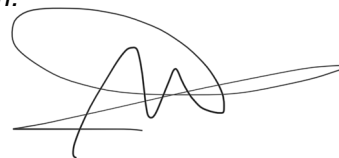
M. ADJOURN

Chairman JC Stubbs adjourned the meeting at 1:06 p.m.

ATTEST:

Brittany Sanders

Brittany Sanders, ED Specialist



Jay Jackson, Secretary