



**COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION**  
**Meeting Minutes for October 25, 2022**

**A. CALL TO ORDER**

*Chairman JC Stubbs called the Regular meeting of the Copperas Cove Economic Development Corporation to order at 12:01 p.m.*

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

*Chairman JC Stubbs led the Invocation and the Pledge of Allegiance.*

**C. ROLL CALL**

*Roll call led by Brittany Sanders, Economic Development Specialist*

<i>Present:</i>	<i>JC Stubbs, Chairman</i>	<i>Diane Drussell, Assistant Director</i>
	<i>Rick Kirkpatrick, Director</i>	<i>Sheena Tanner, Marketing Specialist</i>
	<i>Elizabeth Ruszkiewicz, Director</i>	<i>Brittany Sanders, ED Specialist</i>
	<i>Ted Gonzalez, Director</i>	<i>Fred Chavez, Council Liaison</i>
	<i>Fred Welch, Executive Director</i>	

*Absent:* *Bradi Diaz, Director*  
*Barbara Boulware-Wells, Legal Counsel*

**D. ANNOUNCEMENTS**

*Board member recognition for Secretary Jay Jackson for his service on the Copperas Cove Economic Development Board.*

**E. CITIZENS FORUM**

At this time, citizens will be allowed to speak on any matter other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

*None*

**F. CONSENT AGENDA** - All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be a separate discussion of

these Item. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Regular Meeting held on September 28, 2022. **Brittany Sanders, Economic Development Specialist, Copperas Cove EDC.**

*Director Elizabeth made a motion to approve Agenda Item F1. Director Rick Kirkpatrick seconded the motion and with a unanimous vote, the motion carried*

## **G. PUBLIC HEARINGS**

*None*

## **H. ACTION ITEM**

1. Consideration and action on approving the revisions made to the Copperas Cove Economic Development Corporation Bylaws. **Fred Welch, Executive Director, Copperas Cove EDC.**

*Director Ted Gonzalez made a motion to approve Agenda Item H1. Director Rick Kirkpatrick seconded the motion and with a unanimous vote, the motion carried*

2. Consideration and action on approving Resolution # EDC 2022-06 to appoint officers for the Copperas Cove EDC Board of Directors, as per Bylaws. **Fred Welch, Executive Director Copperas Cove EDC.**

*Director Rick Kirkpatrick made a motion to appoint board member JC Stubbs as the CCEDC Chairman.*

*Chairman JC Stubbs made a motion to appoint board member Rick Kirpatrick as the CCEDC Vice Chairman.*

*Director Elizabeth Ruskiewicz made a motion to nominate herself as the CCEDC Secretary*

*Director Ted Gonzalez made a motion to appoint board member Bradi Diaz as CCEDC Treasurer.*

*Director Rick Kirkpatrick made a motion to approve Agenda Item H2 with subject to approval of the CCEDC Bylaws by City Council. Director Elizabeth Ruskiewicz seconded the motion and with a unanimous vote, the motion carried*

3. Consideration and action on approving the Profit and Loss report for the month of September 2022. **Fred Welch, Executive Director, Copperas Cove EDC.**

*Director Elizabeth Ruskiewicz made a motion to approve Agenda Item H3. Director Rick Kirkpatrick seconded the motion and with a unanimous vote, the motion carried*

4. Consideration and action on changing the meeting dates for November and December's regular meeting. **Fred Welch, Executive Director, Copperas Cove EDC.**

*Director Ted Gonzalez made a motion to change November's monthly meeting to Wednesday, November 16, 2022, and December's monthly meeting to Wednesday, December 21, 2022. Director Rick Kirkpatrick seconded the motion and with a unanimous vote, the motion carried*

**I. EDC REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES, AND BOARDS**

**1. Update on EDC Activities. Diane Drussell, Assistant Director, Copperas Cove EDC.**

- *Assistant Director Diane Drussell gave an update on the following topics listed below:*
  - *Ice Cream Social on October 25, 2022, at 5:30 pm*
  - *Small Business Saturday on November 26, 2022*
  - *Political Forum held at the ISD Board Room on October 26, 2022, at 6:00 pm*

**2. Executive Director Report. Fred Welch, Executive Director, Copperas Cove EDC.**

- *Executive Director Fred Welch gave an update on the following topics listed below:*
  - *Ten Key meetings with stakeholders, council and Fort Hood*
  - *Grand Central Texas and IMTC coordination for a marketing event*
  - *TEDC Annual Conference in San Antonio*

**J. ITEM FOR FUTURE AGENDAS**

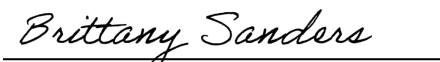
**K. EXECUTIVE SESSION**


**L. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN THE EXECUTIVE SESSION**

**M. ADJOURN**

*Chairman JC Stubbs adjourned the meeting at 12:34 p.m.*

ATTEST:

  
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Brittany Sanders, ED Specialist

  
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Elizabeth Ruszkiewicz, Secretary