



COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION
Meeting Minutes for November 1, 2023

A. CALL TO ORDER

Treasurer Bradi Diaz called the Regular meeting of the Copperas Cove Economic Development Corporation to order at 12:02 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Fred Chavez led the Invocation and the Pledge of Allegiance.

C. ROLL CALL

Roll call led by Brittany Sanders, Workforce Development Specialist

<i>Present: Bradi Diaz, Treasurer</i>	<i>Brittany Sanders, Workforce Development Specialist</i>
<i>David Mcphail, Director</i>	<i>Sheena Tanner, Marketing Director</i>
<i>Fred Chavez, Council Liaison</i>	<i>Sean Stevens, Senior Director, BRE</i>
<i>Fred Welch, Executive Director</i>	<i>Barbara Boulware-Wells, Legal Counsel</i>

Absent: JC Stubbs, Chairman
Ted Gonzalez, Director

D. ANNOUNCEMENTS

- *Introduction of CCEDC Senior Director BRE- Sean Stevens*
- *Introduction of CCEDC Board Member- Anthony Martinez*
- *Meet and Greet for Senior Director, BRE November 3, 2023, at the Copperas Cove EDC*
- *Small Business Saturday-November 25, 2023*
- *Military Affairs Dinner- November 2, 2023, at the Copperas Cove Civic Center*

E. CITIZENS FORUM

At this time, citizens will be allowed matters other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

F. CONSENT AGENDA - All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be a separate discussion of this Item. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Regular Meeting held on September 27, 2023. **Brittany Sanders, Workforce Development Specialist, Copperas Cove EDC.**

Director David McPhail made a motion to approve Agenda Item F1. Director Anthony Martinez seconded the motion and with a unanimous vote, the motion carried.

G. PUBLIC HEARINGS

None

H. ACTION ITEM

1. Consideration and action on approving Resolution # EDC 2023-12 to elect officers for the Copperas Cove EDC Board, as per the Bylaws. **Fred Welch, Executive Director, Copperas Cove EDC.**

CCEDC Board of Directors tabled agenda Item H1 for the next meeting due to the absence of two Board members.

2. Consideration and action on approving the Profit and Loss report for the month of August 2023. **Fred Welch, Executive Director, Copperas Cove EDC.**

Treasurer Bradi Diaz made a motion to approve agenda item H2. Director David McPhail seconded the motion and with a unanimous vote, the motion carried.

3. Consideration and action on approving the Profit and Loss report for the month of September 2023. **Fred Welch, Executive Director, Copperas Cove EDC.**

CCEDC Board of Directors decided to table agenda Item H3 until the December Board Meeting after the FY 2023 financials are closed out.

4. Consideration and action on approving Resolution # EDC 2023-13 and accepting the Quarterly Investment Report as presented for the quarter ending September 2023, per the Investment Policy. **Fred Welch, Executive Director, Copperas Cove EDC.**

Director David McPhail made a motion to approve agenda item H4. Treasurer Bradi Diaz seconded the motion and with a unanimous vote, the motion carried.

I. EDC REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES, AND BOARDS

II.

- *Executive Director Fred Welch gave an update on the following topics listed below:*
 - *Recap of the TEDC Conference*
 - *Recap of the Council Retreat*
 - *AUSA Community Partnership Dinner recap*
 - *Small Business Saturday event*

- *Marketing Director Sheena Tanner gave an update on the following topics listed below:*
 - *Small Business Saturday event.*
- *Workforce Development Specialist Brittany Sanders gave an update on the following topics listed below:*
 - *HireCove Facebook Group.*
 - *Planning of an annual job fair.*
- *Senior Director, BRE Sean Stevens gave an update on the following topics listed below:*
 - *Introduce himself and his upcoming plans for the EDC.*

J. ITEM FOR FUTURE AGENDAS

- *Election of Officers*
- *September Financials*

K. EXECUTIVE SESSION CONVENED AT 12:34 P.M.

1. Pursuant to §551.087 of the Texas Government Code, the Economic Development Corporation Board will meet in Executive Session to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect to locate, stay, or expand in the Narrows Business and Technology Park. **Project Hometown Hero.**
2. Pursuant to §551.087 of the Texas Government Code, the Economic Development Corporation Board will meet in Executive Session to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect to locate, stay, or expand in the Narrows Business and Technology Park.


L. RECONVENE INTO OPEN SESSION AT 12:55 P.M. FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN THE EXECUTIVE SESSION

1. *Bradi Diaz made a motion to authorize the Executive Director to enter into and/or negotiate an option to purchase agreement with Project Hometown Hero. Director David McPhail seconded the motion and with a unanimous vote, the motion carried.*
2. *No Action was taken.*

M. ADJOURN

Treasurer Bradi Diaz adjourned the meeting at 12:55 p.m.

ATTEST:



 Brittany Sanders, Workforce Development Specialist



 Bradi Diaz, Treasurer