



NOTICE OF MEETING OF COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION

Notice is hereby given that a **Regular Meeting** of the Copperas Cove Economic Development Corporation will be held on **November 17, at 12.00 p.m.**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. ANNOUNCEMENTS

E. CITIZENS FORUM

At this time, citizens will be allowed to speak on any matter other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

F. CONSENT AGENDA

All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Regular Meeting held on October 27, 2021. **Brittany Sanders, Economic Development Specialist, Copperas Cove EDC.**

G. PUBLIC HEARINGS

H. ACTION ITEMS

1. Consideration and action on contracting with Neon Cloud to shoot a marketing video for the website and other promotional purposes.

**I. REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES
AND BOARDS**

1. End of Year Recap on EDC activities, **Diane Drussell, Interim Director, Copperas Cove EDC.**

2. Update for Board on other activities.

- Executive Search
- Appointed Board Members and Officer elections

J. ITEMS FOR FUTURE AGENDAS

K. EXECUTIVE SESSION –Convene into Executive Session pursuant to Section 551.071 (Advice of Counsel) and Section 1.05 Texas Disciplinary Rules of Professional Conduct in addition to specific Sections stated below:

1. Pursuant to §§551.071, 104 and 105, Texas Government Code, the Board will be advised and receive information about potential developer in the Narrows Business Park.

L. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION.

M. ADJOURN

The Board of Directors reserves the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the Copperas Cove Economic Development Corporation was posted at **5:00 p.m. November 12, 2021**, inside the Display Case of the Copperas Cove Economic Development Corporation, 113 W. Avenue D, Copperas Cove, Texas, a place convenient and readily accessible to the public always.

Brittany Sanders, ED Specialist
Copperas Cove EDC

Economic Development Corporation

F.1.

Meeting Date: November 17, 2021

Contact: Brittany Sanders Economic Development Specialist, Copperas Cove EDC

Subject:

Consideration and action on approval of minutes for the Regular Meeting held on October 27, 2021.

Brittany Sanders, Economic Development Specialist, Copperas Cove EDC

Attachments:

October 27, 2021, Regular Meeting Minutes



Copperas Cove Economic Development Corporation Meeting Minutes for October 27, 2021

A. CALL TO ORDER

Chairman JC Stubbs called the Regular meeting of the Copperas Cove Economic Development Corporation to order at 12:01 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Director Rick Kirkpatrick gave the Invocation and the Pledge of Allegiance.

C. ROLL CALL

Roll call led by Brittany Sanders, Economic Development Specialist

Present: *JC Stubbs, Chairman*
 Joey Acfalle, Vice Chairman
 Rick Kirkpatrick, Director
 Jay Jackson, Secretary
 Diane Drussell, Interim Director -EDC
 Fred Chavez- Council Liaison

Absent: *Barbara Boulware-Wells, EDC Legal Counsel*
 Elizabeth Ruszkiewicz, Director

D. ANNOUNCEMENTS

Information for upcoming events:

- *Haunted Trail, hosted by the Chamber of Commerce- October 29, 2021, 6:00- 10:30 pm*

E. CITIZENS FORUM

At this time, citizens will be allowed to speak on any matter other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

F. CONSENT AGENDA - All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Regular Meeting held on September 22, 2021. **Brittany Sanders, Economic Development Specialist, Copperas Cove EDC.**

Vice Chairman Joey Acfalle made a motion to approve Agenda Item F1. Director Rick Kirkpatrick seconded the motion and with a unanimous vote, motion carried.

G. PUBLIC HEARINGS

None

H. ACTION ITEMS

1. Consideration and action on Resolution # EDC 2021-06, amending the 2020/2021 Budget for the Copperas Cove Economic Development Corporation (CCEDC). **Diane Drussell, Interim Director, Copperas Cove EDC**

Vice Chairman Joey Acfalle made a motion to approve Agenda Item H1. Secretary Jay Jackson seconded the motion and with a unanimous vote, motion carried.

I. EDC REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS

1. Information and presentation by Carlton Schwab of the Texas Economic Development Council (TEDC) on Type 4A Economic Development Organizations. **Diane Drussell, Interim Director, Copperas Cove EDC**

Carlton Schwab of the Texas Economic Development Council gave a presentation regarding type 4A Economic Development Organizations.

2. Update on EDC Activities. **Diane Drussell, Interim Director, Copperas Cove EDC.**

- Executive Search

The Executive Search process has begun with the first initial meeting, regarding the process and upcoming timeline.

- Contract between Copperas Cove EDC and Fieldstone Commercial, LLC

Fieldstone Commercial, LLC update the Copperas Cove EDC on their current timeline, site plans and prints.

- Elected Officers/ Board Members

Candidates for an Elective Officer have not been selected. The process will begin in the month of November

- Drainage concerns behind Constitution Apartments

Drainage behind Constitution Apartments were cleared of all grass and debris. Interim Director Diane Drussell is awaiting response from residents to see if the issue was resolved.

- Virtual/Spec Building

Virtual Spec Building will be on November's Agenda

J. ITEMS FOR FUTURE AGENDAS

- *Virtual/Spec Building*

K. EXECUTIVE SESSION CONVENED

L. RECONVENE INTO OPEN SESSION AT FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

M. ADJOURN

Chairman JC Stubbs adjourned the meeting at 1:35 p.m.

ATTEST:

Brittany Sanders, ED Specialist

Jay Jackson, Secretary

Economic Development Corporation

H.1.

Meeting Date: November 17, 2021

Contact: Diane Drussell, Interim Director, Copperas Cove EDC

Subject:

Consideration and action on hiring Neon Cloud to produce a video for Site Selectors and will be placed on the website and used for other social media and marketing purposes. **Diane Drussell, Interim Director, Copperas Cove EDC.**

Description/Information:

Prior to April of 2019, there was discussion on a community video to be placed on the website to be available for site selectors and to be used to promote the city. The BOD was “on board” at that time and then the focus went to updating the website.

Neon Cloud has worked with many cities and EDC’s in creating these videos and is a familiar with what Site Selectors and others look for.

Financial Impact:

TBD

Action/Recommendation:

EDC staff recommends the Board approve the creation of a promotional video for the website and that can also be shared with the City and other entities as needed.

Economic Development Corporation

11

Meeting Date: November 17, 2021

Contact: Diane Drussell, Interim Director, Copperas Cove EDC

INFORMATION

Subject:

Recap of the Copperas Cove EDC's activities from October 2020 – September 2021.

Attachments:

Annual Recap

Meeting Date: November 17, 2021

Contact: Diane Drussell, Interim Director, Copperas Cove EDC

UPDATE

1. Update on ongoing activities. Diane Drussell, Interim Director, Copperas Cove EDC.

- Executive Search
 - Appointed Board Members/ Officer Elections
 - Drainage concerns with citizen on Mueller
 - Virtual/Spec Building
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