



**COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION**  
**Meeting Minutes for May 25, 2022**

**A. CALL TO ORDER**

*Chairman JC Stubbs called the Regular meeting of the Copperas Cove Economic Development Corporation to order at 12:05 p.m.*

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

*Director Rick Kirkpatrick led the Invocation and the Pledge of Allegiance.*

**C. ROLL CALL**

*Roll call led by Brittany Sanders, Economic Development Specialist*

<i>Present:</i>	<i>JC Stubbs, Chairman</i>	<i>Fred Welch, Executive Director</i>
	<i>Jay Jackson, Secretary</i>	<i>Diane Drussell, Assistant Director</i>
	<i>Elizabeth Ruszkiewicz, Director</i>	<i>Brittany Sanders, ED Specialist</i>
	<i>Rick Kirkpatrick, Director</i>	<i>Barbara Boulware-Wells, Legal Counsel</i>

*Absent: Fred Chavez, Council Liaison*  
*Joey Acfalle, Vice Chairman*

**D. ANNOUNCEMENTS**

*None*

**E. CITIZENS FORUM**

At this time, citizens will be allowed to speak on any matter other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

**F. CONSENT AGENDA** - All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be a separate discussion of these Item. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Regular Meeting held on April 27, 2022. **Brittany Sanders, Economic Development Specialist, Copperas Cove EDC.**

2. Consideration and action on approving minutes for the Special Meeting held on May 11, 2022. **Brittany Sanders, Economic Development Specialist, Copperas Cove EDC.**

*Director Rick Kirkpatrick made a motion to approve Agenda Item F1 and F2. Secretary Jay Jackson seconded the motion and with a unanimous vote, the motion carried.*

## **G. PUBLIC HEARINGS**

*None*

## **H. ACTION ITEM**

1. Consideration and action on approving the Profit and Loss report for the month of April 2022. **Fred Welch, Executive Director, Copperas Cove EDC.**

*Secretary Jay Jackson made a motion to approve Agenda Item H1. Director Elizabeth Ruszkiewicz seconded the motion and with a unanimous vote, the motion carried*

2. Consideration and action on authorizing the Executive Director to enter into an agreement with Weaver and Tidwell L.L.P for the fiscal year 2021. **Fred Welch, Executive Director, Copperas Cove EDC.**

*Director Rick Kirkpatrick made a motion to approve Agenda Item H2. Director Elizabeth Ruszkiewicz seconded the motion and with a unanimous vote, the motion carried*

3. Consideration and action on accepting the resignation of Joey Acfalle. **Fred Welch, Executive Director, Copperas Cove EDC.**

*Secretary Jay made a motion to approve Agenda Item H3. Director Rick Kirkpatrick seconded the motion and with a unanimous vote, the motion carried*

4. Discussion and direction for the Proposed Budget for FY 2022/2023. **Fred Welch, Executive Director, Copperas Cove EDC**

*EDC staff and Board of Directors discussed the proposed budget for FY 2022/2023*

## **I. EDC REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS**

1. Update on EDC Activities. **Diane Drussell, Assistant Director, Copperas Cove EDC.**

- *Assistant Director Diane Drussell gave an update on past workshops and upcoming workshop for June.*

2. Executive Director Report. **Fred Welch, Executive Director, Copperas Cove EDC.**

- *Executive Director Fred Welch gave an update on the following topics listed below:*
  - *Eleven Key meetings with stakeholders, council, Fort Hood*
  - *One community event*
  - *One regional event- Veterans Hiring Summit*
  - *Two ½ day community assessment*
  - *Three new projects opened*

- J. ITEM FOR FUTURE AGENDAS
- K. EXECUTIVE SESSION –
- L. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN THE EXECUTIVE SESSION
- M. ADJOURN

*Chairman JC Stubbs adjourned the meeting at 12:39 p.m.*

ATTEST:

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Brittany Sanders, ED Specialist



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Jay Jackson, Secretary