



COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION
Meeting Minutes for March 30, 2023

A. CALL TO ORDER

Chairman JC Stubbs called the Regular meeting of the Copperas Cove Economic Development Corporation to order at 12:15 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

JC Stubbs led the Invocation and the Pledge of Allegiance.

C. ROLL CALL

Roll call led by Brittany Sanders, Workforce Development Specialist

Present: JC Stubbs, Chairman

Bradi Diaz, Treasurer

Ted Gonzalez, Director

Fred Chavez, Council Liaison

Fred Welch, Executive Director

Diane Drussell, Assistant Director

Sheena Tanner, Marketing Specialist

Brittany Sanders, Workforce Development Specialist

Barbara Boulware-Wells, Legal Counsel

Absent: Elizabeth Ruszkiewicz, Secretary

D. ANNOUNCEMENTS

- Boots and Buckles Annual Gala, April 1, 2023.

E. CITIZENS FORUM

At this time, citizens will be allowed matters other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

- F. CONSENT AGENDA** - All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Regular Meeting held on February 22, 2023. **Brittany Sanders, Economic Development Specialist, Copperas Cove EDC.**

Treasurer Bradi Diaz made a motion to approve Agenda Item F1. Director Ted Gonzalez seconded the motion and with a unanimous vote, the motion carried.

G. PUBLIC HEARINGS

None

H. ACTION ITEM

1. Consideration and action on approving additional funding to the City of Copperas Cove for the reconstruction of Constitution Drive. **Fred Welch, Executive Director, Copperas Cove EDC**

Director Ted Gonzalez a motion to approve Resolution # EDC 2023-03. Treasurer Bradi Diaz seconded the motion and with a unanimous vote, the motion carried.

2. Consideration and action on appointing a firm to provide grant writing and professional services to support a grant for the Economic Development Administration (EDA) to fund certain public infrastructure improvements. **Fred Welch, Executive Director, Copperas Cove EDC.**

Ted Gonzalez made a motion to approve Resolution # EDC 2023-02. Treasurer Bradi Diaz seconded the motion and with a unanimous vote, the motion carried.

3. Consideration and action on approving the proposed revision made to the CCEDC Bylaws. **Fred Welch, Executive Director, Copperas Cove EDC.**

Treasurer Bradi Diaz made a motion to approve Agenda Item H3. Director Ted Gonzalez seconded the motion and with a unanimous vote, the motion carried.

I. EDC REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES, AND BOARDS

1. Update on EDC Activities. **Diane Drussell, Assistant Director, Copperas Cove EDC.**

- *Assistant Director Diane Drussell gave an update on the following topics listed below:*
 - *Upcoming and past workshop*
 - *Preparation for Oscars Market on April 15, 2023*
 - *Organizing a quarterly pop-up for #ShopCove*
 - *Business visits for the month of March*

2. Executive Director Report. **Fred Welch, Executive Director, Copperas Cove EDC.**

- *Executive Director Fred Welch gave an update on the following topics listed below:*
 - *TEDC Conference recap*
 - *Project/Land swap recap*
 - *Fort Hood Rail project and ADD Conference*

J. ITEM FOR FUTURE AGENDAS

K. EXECUTIVE SESSION CONVENED AT 12:46 P.M

Pursuant to §551.072 of the Texas Government Code, the Economic Development Corporation Board will meet in Executive Session to discuss deliberation regarding the purchase, exchange, lease, or value of the real property. **Narrows Business and Technology Park Phase II**

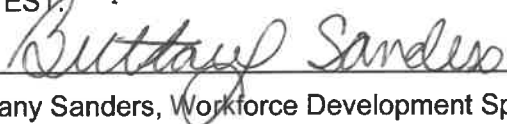
L. RECONVENE INTO OPEN SESSION AT 1:04 P.M FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN THE EXECUTIVE SESSION

Treasurer Bradi Diaz made a motion to have the Copperas Cove Economic Development Corporation enter into a reimbursement contract, in the amount of \$ 125,866.20 with James W. Clark and Wesley Atkinson, to extend certain infrastructure outlined in Resolution # EDC 2023-04. Director Ted Gonzalez seconded the motion and with a unanimous vote, the motion carried.

M. ADJOURN

Chairman JC Stubbs adjourned the meeting at 1:05 p.m.

ATTEST



Brittany Sanders, Workforce Development Specialist



Elizabeth Ruskiewicz, Secretary