



**COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION**  
**Meeting Minutes for May 22, 2024**

**A. CALL TO ORDER**

*Chairman JC Stubbs called the Regular meeting of the Copperas Cove Economic Development Corporation to order at 12:01 p.m.*

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

*JC Stubbs led the Invocation and the Pledge of Allegiance.*

**C. ROLL CALL**

*Roll call led by Anne Seneca, Special Projects Coordinator*

<i>Present: JC Stubbs, Chairman</i>	<i>Fred Welch, Executive Director</i>
<i>Ted Gonzalez, Secretary</i>	<i>Sheena Tanner, Marketing Director</i>
<i>Anthony Martinez, Director</i>	<i>Sean Stevens, Senior Director, BRE</i>
<i>Fred Chavez, Council Liaison</i>	<i>Anne Seneca, Special Projects Coordinator</i>
<i>Bradi Diaz, Vice Chairman</i>	
<i>David McPhail, Treasurer</i>	<i>Barbara Boulware-Wells, Legal Counsel</i>

*Absent:*

*Brittany Sanders, Workforce  
Development Specialist*

**D. ANNOUNCEMENTS**

**E. CITIZENS FORUM**

At this time, citizens will be allowed matters other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

**F. CONSENT AGENDA** - All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be a separate discussion of this item. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Regular Meeting held on March 6, 2024.  
**Anne Seneca, Special Projects Cordinator, Copperas Cove EDC.**

*Vice Chairman Bradi Diaz made a motion to approve Agenda Item F1. Chairman JC Stubbs seconded the motion and with a unanimous vote, the motion carried.*

## **G. PUBLIC HEARINGS**

*None*

## **H. ACTION ITEM**

1. Consideration and action on approving the Profit and Loss report for the month of March 2024.  
**Fred Welch, Executive Director, Copperas Cove EDC.**

*Vice Chairman Bradi Diaz made a motion to approve Agenda Item H1. Secretary Ted Gonzalez seconded the motion and with a unanimous vote, the motion carried.*

2. Consideration and action on amending Resolution #EDC 2024-04 accepting the Quarterly Investment Report as presented for the quarter ending March 31,2024, per the Investment Policy  
**Fred Welch, Executive Director, Copperas Cove EDC.**

*Vice Chairman Bradi Diaz made a motion to approve Agenda Item H2. Treasurer David Mcphail seconded the motion and with a unanimous vote, the motion carried.*

3. Discussion and direction on the Propsoed Budget for FY 2024/2025. **Fred Welch, Executive Director, Copperas Cove EDC.**

*Fred Welch, Executive Director was looking for guidance and sugguestions from the Board. As well as answer any questions they may have for Item H3.*

## **I. EDC REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES, AND BOARDS**

- *Executive Director Fred Welch gave an update on the following topics listed below:*

- *Project Report*
- *Update on Fort Cavazos Rail Study*
- *Update on Infasructor Grant For State Highway 9*
- *Update on Home Town Heros*
- *Out of Office June 4<sup>th</sup> – 10<sup>th</sup>*

- *Marketing Director Sheena Tanner gave an update on the following topics listed below:*

- *Update on Press Release on Website*
- *.Update on Website*
- *Update on EDI course*
- *Attended Flim Friendly Workshop May 16<sup>th</sup>- 17<sup>th</sup>*
- *Update on Social Media Platforms*
- *Update on ShopCove and Resturant Round Table*
- *Starting Quaility of Life Campaign*

- *Special Projects Cordinator Anne Seneca gave an update for Workforce Spcialist Brittant*

*Sanders on the following topic listed below:*

- *Update on the Copperas Cove Regional Career Fair on July 17th.*
- *Senior Director of BRE Sean Stevens gave an update on the following topics listed below:*
  - *Update on Resturant Round Table*
  - *Update on Resturant Week and meeting*
  - *Update on lauching the Facebook page*
  - *Update on Size up training*
  - *TEDC mid year – June 5<sup>th</sup>-7<sup>th</sup>*
  - *Select USA- June 23<sup>rd</sup>- 26<sup>th</sup>*
- *Special Projects Coordinator, Anne Seneca gave an update on the following topics listed below:*
  - *Update on #SHOPCOVE June 15<sup>th</sup>*
  - *Update on #SHOPCOVE Octoberfest*
  - *Assiting the Camber with Oscars Market October 5<sup>th</sup>*
  - *Small Business Saturday Novemeber 30<sup>th</sup>*

**J. ITEM FOR FUTURE AGENDAS.**

**K. EXECUTIVE SESSION CONVENED.**

1. Pursuant to 551.072 of the Texas Government Code, the Economic Development Corporation Board meet in Executive Session to discuss or deliberate the purchase, exchange, lease, or value of real property. **Narrows Business & Technology Park Phase II – (Mashburn Drive Expansion)**
2. Pursuant to 551.072 of the Texas Government Code, the Economic Development Corporation Board will meet in Executive Session to discuss or deliberate the purchase, exchange, lease or value of real property. **Project Spring**

**L. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN THE EXECUTIVE SESSION**

**M. ADJOURN**

*Chairman JC Stubbs adjourned the meeting at 1:08 p.m.*

ATTEST:

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Brittany Sanders, Workforce Development Specialist

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Ted Gonzalez, Secretary