



COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION
Meeting Minutes for July 30, 2021

A. CALL TO ORDER

Chairman JC Stubbs called the Regular meeting of the Copperas Cove Economic Development Corporation to order at 8:30 a.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Vice Chairman Joey Acfalle led the Invocation and the Pledge of Allegiance.

C. ROLL CALL

Roll call led by Brittany Sanders, Economic Development Specialist

Present:

- JC Stubbs, Chairman*
- Joey Acfalle, Vice Chairman*
- Elizabeth Ruskiewicz, Director*
- Rick Kirkpatrick, Director*
- Jay Jackson, Secretary*
- Jonas Titas, Executive Director-EDC*
- Diane Drussell, Assistant Director -EDC*
- Fred Chavez- Council Liaison*
- Barbara Boulware-Wells, EDC Legal Counsel*

D. ANNOUNCEMENTS

None

E. CITIZENS FORUM

At this time, citizens will be allowed to speak on any matter other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

F. CONSENT AGENDA - All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Regular Meeting held on June 23, 2021. **Brittany Sanders, Economic Development Specialist, Copperas Cove EDC.**

Director Rick Kirkpatrick made a motion to approve Agenda Item F1. Secretary Jay Jackson seconded the motion and with a unanimous vote, motion carried.

G. PUBLIC HEARINGS

None

H. ACTION ITEMS

1. Consideration and action on approving the Design Build Services Agreement with Choice Builders, LLC. **Jonas Titas, Executive Director, Copperas Cove EDC.**

Vice Chairman Joey Acfalle made a motion to approve Agenda Item H1. Director Rick Kirkpatrick seconded the motion and with a unanimous vote, motion carried.

2. Discussion and direction on presentation by Community Development Strategies (CDS). **Steve Spillette, President, Community Development Strategies**

Steven Spillette, President of CDS, presented for discussion and direction, the feasibility bid regarding construction of a spec building. No Direction was given.

3. Consideration and action on authorizing Executive Director of the Copperas Cove Economic Development Corporation (CCEDC) to sign the Advanced Funding Agreement (AFA) between the CCEDC and the City of Copperas Cove. **Jonas Titas, Executive Director, Copperas Cove EDC.**

Director Rick Kirkpatrick made a motion to approve Agenda Item H3. Vice Chairman Joey Acfalle seconded the motion and with a unanimous vote, motion carried.

I. EDC REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS

J. ITEMS FOR FUTURE AGENDAS

K. EXECUTIVE SESSION CONVENED AT 9:20 A.M.

Discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; and consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code regarding the same.

L. RECONVENE INTO OPEN SESSION AT 9:46 A.M FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

Secretary Jay Jackson made a motion to accept the resignation letter from Jonas Titas effective August 13, 2021. Vice Chairman Joey Acfalle seconded the motion and with a unanimous vote, motion carried.

Vice Chairman Joey Acfalle made a motion to appoint Diane Drussell as the Interim Director effective August 13, 2021. Director Elizabeth Ruszkiewicz seconded the motion and with a unanimous vote, motion carried.

Director Rick Kirkpatrick made a motion to authorize EDC Staff to obtain proposals for solicitation purposes for a new Executive Director. Vice Chairman Joey Acfalle seconded the motion and with a unanimous vote, motion carried

M. ADJOURN

Chairman JC Stubbs adjourned the meeting at 9:41 a.m.

ATTEST:

Brittany Sanders

Brittany Sanders, ED Specialist



Jay Jackson, Secretary