



COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION
Meeting Minutes for July 26, 2023

A. CALL TO ORDER

Chairman JC Stubbs called the Regular meeting of the Copperas Cove Economic Development Corporation to order at 12:04 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

JC Stubbs led the Invocation and the Pledge of Allegiance.

C. ROLL CALL

Roll call led by Brittany Sanders, Workforce Development Specialist

*Present: JC Stubbs, Chairman
Elizabeth Ruszkiewicz, Secretary
Bradi Diaz, Treasurer
Ted Gonzalez, Director
David McPhail, Director
Fred Chavez, Council Liaison*

*Fred Welch, Executive Director
Diane Drussell, Assistant Director
Sheena Tanner, Marketing Director
Brittany Sanders, Workforce Development Spc.
Barbara Boulware-Wells, Legal Counsel*

D. ANNOUNCEMENTS

- Welcomed Director David McPhail to the Copperas Cove EDC Board.

E. CITIZENS FORUM

At this time, citizens will be allowed matters other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

F. CONSENT AGENDA - All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be a separate discussion of these Item. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Regular Meeting held on June 28, 2023. **Brittany Sanders, Workforce Development Specialist, Copperas Cove EDC.**

Treasurer Bradi Diaz made a motion to approve Agenda Item F1. Director Ted Gonzalez seconded the motion and with a unanimous vote, the motion carried.

G. PUBLIC HEARINGS

None

H. ACTION ITEM

1. Consideration and action on approving the Profit and Loss report for the month of June 2023. **Fred Welch, Executive Director, Copperas Cove EDC.**

Treasurer Bradi Diaz made a motion to approve agenda item H1. Secretary Elizabeth Ruszkiewicz seconded the motion and with a unanimous vote, the motion carried.

2. Consideration and action on approving Resolution # EDC 2023-10 accepting the Quarterly Investment Report as presented for the quarter ending June 30, 2023, per the Investment Policy. **Fred Welch, Executive Director, Copperas Cove EDC**

Director Ted Gonzalez made a motion to approve agenda item H2. Treasurer Bradi Diaz seconded the motion and with a unanimous vote, the motion carried.

3. Consideration and action on approving Resolution #EDC 2023-07, amending the 2021/2022 Budget for the Copperas Cove Economic Development Corporation. **Fred Welch, Executive Director, Copperas Cove EDC.**

Treasurer Bradi Diaz made a motion to approve agenda item H3. Chairman JC Stubbs seconded the motion and with a unanimous vote, the motion carried.

4. Consideration and action on approving Resolution #EDC 2023-09, adopting the Investment Policy of the Copperas Cove Economic Development Corporation. **Fred Welch, Executive Director, Copperas Cove EDC.**

Chairman JC Stubbs made a motion to approve agenda item H4. Treasurer Bradi Diaz seconded the motion and with a unanimous vote, the motion carried.

5. Discussion and direction on usage of EDC property in the Narrows Business and Technology Park for the Solar Eclipse event in April 2024. **Fred Welch, Executive Director, Copperas Cove EDC**

EDC staff discussed various options for EDC property in the Narrows Business and Technology Park including a popup market, and general parking for the public. Chairman JC Stubbs recommended EDC staff develop a plan of work that covers the overall expenses, manpower, liability to the CCEDC, and security of the EDC property for the Solar Eclipse event.

I. EDC REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES, AND BOARDS

1. Update on EDC Activities. Diane Drussell, Assistant Director, Copperas Cove EDC.

- *Assistant Director Diane Drussell gave an update on the following topics listed below:*
 - *Update of the Ice Cream Social on August 22nd.*
 - *Update on the upcoming Quarterly Pop-up Market on August 26th.*
 - *Upcoming meeting with Navi Retail on August 1st.*
 - *Recap of meeting with EDSuite to discuss website updates.*

2. Executive Director Report. Fred Welch, Executive Director, Copperas Cove EDC.

- *Executive Director Fred Welch gave an update on the following topics listed below:*
 - *Recap on the Legislative Conference on June 28th.*
 - *Recap on the Department of Defense Resilience Conference from July 10th-13th.*
 - *Update on Project Black Dragon and other projects.*
 - *Update on EDA Grant and Fort Cavazos Rail Study.*

J. ITEM FOR FUTURE AGENDAS

- *Copperas Cove EDC Plan of Work for FY 2024*

K. EXECUTIVE SESSION CONVENED AT 12:43 PM

Pursuant to §551.072 of the Texas Government Code, the Economic Development Corporation Board will meet in Executive Session to discuss deliberation regarding the purchase, exchange, lease, or value of real property.

L. RECONVENE INTO OPEN SESSION AT 12:57 PM FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN THE EXECUTIVE SESSION

No Action Taken

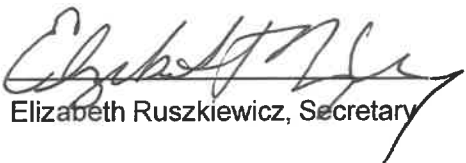
M. ADJOURN

Chairman JC Stubbs adjourned the meeting at 12:57 p.m.

ATTEST:



Brittany Sanders, Workforce Development Specialist



Elizabeth Ruskiewicz, Secretary