



## **NOTICE OF MEETING OF COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION**

Notice is hereby given that a Annual Regular Meeting of the Copperas Cove Economic Development Corporation will be held on October 2, 2024, at 12:00 p.m. in the Technology Center at 508 S. 2nd Street, Copperas Cove, Texas 76522 at which time the following agenda will be discussed.

**A. CALL TO ORDER**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

**D. ANNOUNCEMENTS**

**E. CITIZENS FORUM**

At this time, citizens will be allowed to speak on any matter other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

**F. CONSENT AGENDA**

All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Special Joint Workshop Meeting held on June 20, 2024. **Brittany Sanders, Workforce Development Specialist, Copperas Cove EDC.**
2. Consideration and action on approval of minutes for the Regular Meeting held on August 28, 2024. **Brittany Sanders, Workforce Development Specialist, Copperas Cove EDC.**

**G. PUBLIC HEARINGS**

**H. ACTION ITEMS**

1. Consideration and action on approving the Profit and Loss Report for July 2024. **Fred Welch, Executive Director, Copperas Cove EDC.**
2. Consideration and action on approving Resolution #EDC 2024-08, amending the 2023/2024 Budget for Cove Economic Development Corporation. **Fred Welch, Executive Director, Copperas Cove EDC.**

3. Consideration and action on approving Resolution # EDC 2024-09 to elect officers for the Copperas Cove EDC Board of Directors, as per Bylaws. **Fred Welch, Executive Director, Copperas Cove EDC.**
4. Consideration and action on changing the meeting dates for November and December's regular meeting. **Fred Welch, Executive Director, Copperas Cove EDC.**

**I. REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES, AND BOARDS**

1. Executive Director's Report. **Fred Welch, Executive Director, Copperas Cove EDC.**
2. Senior Director, BRE Report. **Sean Stevens, Senior Director BRE, Copperas Cove EDC.**
3. Marketing Director's Report. **Sheena Tanner, Marketing Director, Copperas Cove EDC.**
4. Workforce Development Specialist's Report. **Brittany Sanders, Workforce Development Specialist, Copperas Cove EDC.**
5. Special Projects Coordinator Report. **Anne Seneca, Special Projects Coordinator Copperas Cove EDC.**

**J. ITEMS FOR FUTURE AGENDAS**

**K. EXECUTIVE SESSION**

**L. RECONVENE INTO AN OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN THE EXECUTIVE SESSION.**

**M. ADJOURN**

The Board of Directors reserves the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the Copperas Cove Economic Development Corporation was posted at **5:00 p.m. on September 27, 2024.**

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Brittany Sanders, Workforce Development Specialist  
Copperas Cove EDC

**Economic Development Corporation**

**F.1.**

**Meeting Date:** October 2, 2024

**Contact:** Brittany Sanders, Workforce Development Specialist, Copperas Cove EDC

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**Subject:**

Consideration and action on approval of minutes for the Special Joint Workshop Meeting on June 20, 2024. Brittany Sanders, Workforce Development Specialist, Copperas Cove EDC.

On June 26, 2024, at the CCEDC Regular Meeting, the June 20<sup>th</sup> meeting minutes were approved as Regular meeting minutes when it should be approved as a Special Joint Workshop Meeting.

At the regular CCEDC meeting on July 31, 2024, the minutes of the June 20th meeting were brought back and were not approved due to attendance being incorrect.

At our August 28th regular meeting, the meeting minutes were tabled for the removal of Chairman JC Stubbs's name, as he was not present.

**Action/Recommendation:**

EDC staff recommends the Board of Directors approve the June 20, 2024, Special Joint Workshop meeting minutes, as presented by Fred Welch.

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**Attachments:**

Special Joint Workshop Meeting Minutes– June 20, 2024.



**COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION**  
**Meeting Minutes for June 20, 2024**

**A. CALL TO ORDER**

*Vice Chairman Bradi Diaz called the Special Joint Workshop meeting of the Copperas Cove Economic Development Corporation and the City of Copperas Cove to order at 12:01 p.m.*

**B. ROLL CALL**

*Roll call led by Brittany Sanders, Workforce Development Specialist.*

*Present: Bradi Diaz, Vice Chairman                      Fred Welch, Executive Director*  
*David McPhail, Treasurer                                  Sean Stevens, Senior Director, BRE*  
*Anthony Martinez, Director                                Sheena Tanner, Marketing Director*  
*Fred Chavez, Council Liaison                              Anne Seneca, Special Projects Coordinator*  
*Brittany Sanders, Workforce Development Specialist*

*Absent: Ted Gonzalez, Secretary*  
*JC Stubbs, Chairman*

**C. WORKSHOP ITEMS**

1. Presentation given by TIP Strategies on the Strategic Plan for the Copperas Cove Economic Development Corporation **Jon Roberts, TIP Strategies.**

*Jon Roberts from TIP Strategies gave a presentation on the Copperas Cove Economic Development Corporation Strategic Plan.*

2. Discussion and direction on identifying economic development strategies. **Fred Welch, Executive Director of the Copperas Cove Economic Development Corporation.**

*Copperas Cove EDC Staff along with City Council identified the following economic strategies listed below:*

- *Small Business and Entrepreneurship*
- *Targeted Business Attraction*
- *Commercial Revitalization and Reuse*
- *Workforce Development*
- *Infrastructure Development and Housing*

**D. ADJOURN**

*Vice Chairman Bradi Diaz adjourned the meeting at 4:05 p.m.*

ATTEST:

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Brittany Sanders, Workforce Development Specialist

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Ted Gonzalez, Secretary of the Board

**Economic Development Corporation**

**F.2.**

**Meeting Date:** October 2, 2024

**Contact:** Brittany Sanders, Workforce Development Specialist, Copperas Cove EDC

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**Subject:**

Consideration and action on approval of minutes for the Regular Meeting held on August 28, 2024.

**Brittany Sanders, Workforce Development Specialist, Copperas Cove EDC.**

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**Attachments:**

Regular Meeting Minutes– August 28, 2024.



**COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION**  
**Meeting Minutes for August 28, 2024**

**A. CALL TO ORDER**

*Chairman JC Stubbs called the Regular meeting of the Copperas Cove Economic Development Corporation to order at 12:01 p.m.*

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

*JC Stubbs led the Invocation and the Pledge of Allegiance.*

**C. ROLL CALL**

*Roll call led by Brittany Sanders, Workforce Development Specialist.*

<i>Present: JC Stubbs, Chairman</i>	<i>Fred Welch, Executive Director</i>
<i>Bradi Diaz, Vice Chairman</i>	<i>Sheena Tanner, Marketing Director</i>
<i>David McPhail, Treasurer</i>	<i>Brittany Sanders, Workforce Development Specialist</i>
<i>Anthony Martinez, Director</i>	<i>Anne Seneca, Special Projects Coordinator</i>
<i>Dale Treadway- Council Liaison Proxy</i>	<i>Barbara Boulware-Wells, Legal Counsel</i>

*Absent: Ted Gonzalez, Secretary  
Fred Chavez, Council Liaison  
Sean Stevens, Senior Director, BRE*

**D. ANNOUNCEMENTS**

- *Oktoberfest- Downtown Copperas Cove, September 21, 2024*
- *National Night Out- Downtown Copperas Cove, September 28, 2024*

**E. CITIZENS FORUM**

At this time, citizens will be allowed matters other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

*City Manager Ryan Haverlah announced the No-New Revenue Tax Rate Election Town Hall Meeting dates.*

**F. CONSENT AGENDA** - All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be a separate discussion of this item. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Special Joint Workshop Meeting held on June 20, 2024. **Brittany Sanders, Workforce Development Specialist, Copperas Cove EDC.**

*Agenda Item was tabled for minor corrections to the attendance.*

2. Consideration and action on approval of minutes for the Regular Meeting held on July 31, 2024. **Brittany Sanders, Workforce Development Specialist, Copperas Cove EDC.**

*Vice Chairman Bradi Diaz made a motion to approve Agenda Item F2. Chairman JC Stubbs seconded the motion and with a unanimous vote, the motion carried.*

**G. PUBLIC HEARINGS**

*None*

**H. ACTION ITEM**

1. Consideration and action on approving the Profit and Loss report for the month of June 2024. **Fred Welch, Executive Director, Copperas Cove EDC.**

*Vice Chairman Bradi Diaz made a motion to approve Agenda Item H1. Treasurer David McPhail seconded the motion and with a unanimous vote, the motion carried.*

2. Consideration and action on approving Resolution #EDC 2024-08 accepting the Quarterly Investment Report as presented for the quarter ending June 30, 2024, per the Investment Policy. **Fred Welch, Executive Director, Copperas Cove EDC.**

*Agenda Item H2 should state “approving Resolution #EDC 2024-07 accepting the Quarterly Investment Report as presented for the quarter ending June 30, 2024”.*

*Vice Chairman Bradi Diaz made a motion to approve Agenda Item H2 approving Resolution #EDC 2024-07. Director Anthony Martinez seconded the motion and with a unanimous vote, the motion carried.*

3. Consideration and action on approving Resolution #EDC 2024-09, amending the 2023/2024 Budget for the Copperas Cove Economic Development Corporation. **Fred Welch, Executive Director, Copperas Cove EDC.**

*Agenda Item H3 should state “approving Resolution #EDC 2024-08, amending the 2023/2024 Budget for the Copperas Cove Economic Development Corporation.”*

*Agenda Item H3 approving Resolution #EDC 2024-08, amending the 2023/2024 Budget for the Copperas Cove Economic Development Corporation was tabled for further consideration.*

**I. EDC REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES, AND**



## **BOARDS**

- Executive Director Fred Welch gave an update on the following topics listed below:
  - Update on DCIP Grant
- Marketing Director Sheena Tanner gave an update on the following topics listed below:
  - *Update on Career Fair Campaign*
  - *Update on Restaurant Roundtable*
  - *Update on social media*
  - *Update on upcoming marketing projects*
- Workforce Specialist Brittany Sanders gave an update on the following topics listed below:
  - *Update on Career ADVISING Course on September 30<sup>th</sup>*
- Fred Welch gave an update for Senior Director of BRE, Sean Stevens on the following topics listed below:
  - *Update on Strategic Plan with TIP Strategies.*
  - *Recap of the Team Texas site selector consultants*
  - *Update Copperas Cove Leadership Academy*
  - *Recap on TEDC mid-year conference*
  - *Update on Upcoming events*
    - *August 27 & 28 – Team Texas Economic Summit, Rockwall, TX*
    - *September 4 – GCT Meeting with Governor’s Office Staff, Austin, TX*
    - *October 23-25 – TEDC Annual Conference, Addison, TX*
    - *October 28-30 - Texas Downtown Association Conference, Abilene, TX*
- Special Projects Coordinator, Anne Seneca gave an update on the following topics listed below:
  - *#ShopCove Quarterly Pop-up Market in September.*

### **J. ITEM FOR FUTURE AGENDAS.**

*Meeting Minutes for Special Joint Workshop on June 20, 2024*  
*Budget Amendment for Constitution Drive-Resolution #EDC 2024-07*

### **K. EXECUTIVE SESSION CONVENED**

### **L. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN THE EXECUTIVE SESSION**

**M. ADJOURN**

*Chairman JC Stubbs adjourned the meeting at 12:30 p.m.*

ATTEST:

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Brittany Sanders, Workforce Development Specialist

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Ted Gonzalez, Secretary of the Board

**Economic Development Corporation**

**H.1.**

**Meeting Date:** October 2, 2024

**Contact:** Fred Welch, Executive Director, Copperas Cove EDC

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**Subject:**

Consideration and action on approving the Profit and Loss report for the month of July 2024. **Fred Welch, Executive Director, Copperas Cove EDC**

**Description/Information:**

The Profit and Loss report for July 2024, has been prepared by Donkbuilt Service Exchange “Donkbuilt” as per the agreement between the CCEDC and Donkbuilt. The report is attached for review by the Board.

**Financial Impact:**

See attached.

**Action/Recommendation:**

EDC staff recommends the Board of Directors approve the Profit and Loss report for July 2024, as presented by Fred Welch.

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**Attachments:**

July 2024, Financials:

Profit and Loss  
Profit and Loss Budget Performance  
Cadence Bank Reconciliation  
Tex Pool Reconciliation

Copperas Cove Economic Development Corporation

Profit & Loss

July 2024

Jul 24

Ordinary Income/Expense

Income

Revenues

Sales Tax Income 101,195.11

Interest Income 37,352.36

Total Revenues 138,547.47

Other Income 950.00

Total Income 139,497.47

Expense

EXPENDITURES

EDC ADMINISTRATION

PERSONNEL

00-1150 · Phone Reimbursement 400.00

00-1100 · Car Allowance 500.00

00-1000 · Staff Salary 36,084.14

00-1200 · Longevity 25.84

00-1500 · FICA Tax 2,213.58

00-1600 · Employee Insurance 2,518.16

00-1800 · Retirement 4,326.01

00-1901 · Other Personnel Expenses 555.24

Total PERSONNEL 46,622.97

SUPPLIES AND MATERIALS

00-2030 · Office Supplies 245.08

Total SUPPLIES AND MATERIALS 245.08

REPAIRS AND MAINTENANCE

00-4100 · Repairs & Maint. - Bldg 511.99

00-4200 · Repairs & Maint. - Facility 80.00

00-4400 · Repairs & Maint. - Equipment 762.50

Total REPAIRS AND MAINTENANCE 1,354.49

CONTRACTUAL SERVICES

00-6200 · Communication 883.40

00-6300 · Rental of Equip / Copier Lease 289.99

00-6350 · Rental of Property 2,602.49

00-6400 · Dues and Subscriptions 550.00

00-6600 · Professional Development 900.00

00-6800 · Professional Services 700.00

00-6900 · Utilities 117.03

Total CONTRACTUAL SERVICES 6,042.91

Total EDC ADMINISTRATION 54,265.45

DEBT SERVICES

10-9326 · 2012 Sales Tax Bond Note Int 2,701.14

Total DEBT SERVICES 2,701.14

EDC NON-DEPARTMENTAL

CONTRACTUAL SERVICES

90-6550 · Contract Labor 400.00

**Copperas Cove Economic Development Corporation**  
**Profit & Loss**

July 2024

	<u>Jul 24</u>
90-6610 · Business Attraction	43.30
90-6800 · Professional Services	16,666.67
<b>Total CONTRACTUAL SERVICES</b>	<u>17,109.97</u>
<b>90-9100 · BUSINESS RETENTION</b>	
90-9101 · Flyers / Design	466.00
90-9103 · Retention	1,031.93
90-9100 · BUSINESS RETENTION - Other	1,460.00
<b>Total 90-9100 · BUSINESS RETENTION</b>	<u>2,957.93</u>
<b>Total EDC NON-DEPARTMENTAL</b>	<u>20,067.90</u>
<b>OTHER EXPENDITURES</b>	
<b>90-8600 · CAPITAL OUTLAY</b>	
90-8601 · Constitution	448,257.91
90-8602 · Land Exchange	8,075.00
90-8605 · Infrastructure	12,000.00
<b>Total 90-8600 · CAPITAL OUTLAY</b>	<u>468,332.91</u>
<b>Total OTHER EXPENDITURES</b>	<u>468,332.91</u>
<b>Total EXPENDITURES</b>	<u>545,367.40</u>
<b>Total Expense</b>	<u>545,367.40</u>
<b>Net Ordinary Income</b>	<u>-405,869.93</u>
<b>Net Income</b>	<u><u>-405,869.93</u></u>

**Copperas Cove Economic Development Corporation**  
**Profit & Loss Detail**  
July 2024

	Type	Date	Num	Split	Debit	Credit	Balance
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>Revenues</b>							
<b>Sales Tax Income</b>							
	General Journal	07/30/2024	97	Cash- Cadence Bank		101,195.11	101,195.11
<b>Total Sales Tax Income</b>					0.00	101,195.11	101,195.11
<b>Interest Income</b>							
	General Journal	07/18/2024	107	6-Month CD (6760)		3,508.24	3,508.24
	General Journal	07/31/2024	92	TEXPOOL ACCOUNT		28,114.43	31,622.67
	General Journal	07/31/2024	93	Cash- Cadence Bank		5,729.69	37,352.36
<b>Total Interest Income</b>					0.00	37,352.36	37,352.36
<b>Total Revenues</b>					0.00	138,547.47	138,547.47
<b>Other Income</b>							
	General Journal	07/24/2024	99	Cash- Cadence Bank		250.00	250.00
	General Journal	07/24/2024	100	Cash- Cadence Bank		100.00	350.00
	General Journal	07/30/2024	101	Cash- Cadence Bank		100.00	450.00
	General Journal	07/30/2024	102	Cash- Cadence Bank		500.00	950.00
<b>Total Other Income</b>					0.00	950.00	950.00
<b>Total Income</b>					0.00	139,497.47	139,497.47
<b>Expense</b>							
<b>EXPENDITURES</b>							
<b>EDC ADMINISTRATION</b>							
<b>PERSONNEL</b>							
<b>00-1150 - Phone Reimbursement</b>							
	Paycheck	07/05/2024	ACH	Cash- Cadence Bank	40.00		40.00
	Paycheck	07/05/2024	ACH	Cash- Cadence Bank	40.00		80.00
	Paycheck	07/05/2024	ACH	Cash- Cadence Bank	40.00		120.00
	Paycheck	07/05/2024	ACH	Cash- Cadence Bank	40.00		160.00
	Paycheck	07/05/2024	ACH	Cash- Cadence Bank	40.00		200.00
	Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	40.00		240.00
	Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	40.00		280.00
	Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	40.00		320.00
	Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	40.00		360.00
	Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	40.00		400.00
<b>Total 00-1150 - Phone Reimbursement</b>					400.00	0.00	400.00
<b>00-1100 - Car Allowance</b>							
	Paycheck	07/05/2024	ACH	Cash- Cadence Bank	250.00		250.00
	Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	250.00		500.00
<b>Total 00-1100 - Car Allowance</b>					500.00	0.00	500.00
<b>00-1000 - Staff Salary</b>							
	Paycheck	07/05/2024	ACH	Cash- Cadence Bank	2,000.00		2,000.00
	Paycheck	07/05/2024	ACH	Cash- Cadence Bank	2,050.40		4,050.40
	Paycheck	07/05/2024	ACH	Cash- Cadence Bank	600.00		4,650.40
	Paycheck	07/05/2024	ACH	Cash- Cadence Bank	5,076.80		9,727.20
	Paycheck	07/05/2024	ACH	Cash- Cadence Bank	3,538.40		13,265.60
	Paycheck	07/05/2024	ACH	Cash- Cadence Bank	2,050.40		15,316.00
	Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	2,000.00		17,316.00
	Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	2,050.40		19,366.40
	Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	600.00		19,966.40
	Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	5,076.80		25,043.20
	Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	3,538.40		28,581.60

Copperas Cove Economic Development Corporation  
Profit & Loss Detail  
July 2024

Type	Date	Num	Split	Debit	Credit	Balance
Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	2,050.40		30,632.00
General Journal	07/31/2024	97	Accrued Wages		15,566.00	15,066.00
General Journal	07/31/2024	97	Accrued Wages	21,018.14		36,084.14
Total 00-1000 · Staff Salary				51,650.14	15,566.00	36,084.14
<b>00-1200 · Longevity</b>						
Paycheck	07/05/2024	ACH	Cash- Cadence Bank	9.23		9.23
Paycheck	07/05/2024	ACH	Cash- Cadence Bank	3.69		12.92
Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	9.23		22.15
Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	3.69		25.84
Total 00-1200 · Longevity				25.84	0.00	25.84
<b>00-1500 · FICA Tax</b>						
Paycheck	07/05/2024	ACH	Cash- Cadence Bank	113.96		113.96
Paycheck	07/05/2024	ACH	Cash- Cadence Bank	155.84		269.80
Paycheck	07/05/2024	ACH	Cash- Cadence Bank	51.00		320.80
Paycheck	07/05/2024	ACH	Cash- Cadence Bank	408.42		729.22
Paycheck	07/05/2024	ACH	Cash- Cadence Bank	237.79		967.01
Paycheck	07/05/2024	ACH	Cash- Cadence Bank	139.77		1,106.78
Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	113.96		1,220.74
Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	155.84		1,376.58
Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	51.00		1,427.58
Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	408.42		1,836.00
Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	237.79		2,073.79
Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	139.79		2,213.58
Total 00-1500 · FICA Tax				2,213.58	0.00	2,213.58
<b>00-1600 · Employee Insurance</b>						
Paycheck	07/05/2024	ACH	Cash- Cadence Bank	401.47		401.47
Paycheck	07/05/2024	ACH	Cash- Cadence Bank	49.72		451.19
Paycheck	07/05/2024	ACH	Cash- Cadence Bank	58.76		509.95
Paycheck	07/05/2024	ACH	Cash- Cadence Bank	402.48		912.43
Paycheck	07/05/2024	ACH	Cash- Cadence Bank	346.65		1,259.08
Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	401.47		1,660.55
Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	49.72		1,710.27
Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	58.76		1,769.03
Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	402.48		2,171.51
Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	346.65		2,518.16
Total 00-1600 · Employee Insurance				2,518.16	0.00	2,518.16
<b>00-1800 · Retirement</b>						
Paycheck	07/05/2024	ACH	Cash- Cadence Bank	290.70		290.70
Paycheck	07/05/2024	ACH	Cash- Cadence Bank	299.20		589.90
Paycheck	07/05/2024	ACH	Cash- Cadence Bank	765.29		1,355.19
Paycheck	07/05/2024	ACH	Cash- Cadence Bank	509.92		1,865.11
Paycheck	07/05/2024	ACH	Cash- Cadence Bank	297.88		2,162.99
Liability Check	07/08/2024	ACH	Cash- Cadence Bank	0.03		2,163.02
Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	290.70		2,453.72
Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	299.20		2,752.92
Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	765.29		3,518.21
Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	509.92		4,028.13
Paycheck	07/19/2024	EFTPS	Cash- Cadence Bank	297.88		4,326.01
Total 00-1800 · Retirement				4,326.01	0.00	4,326.01
<b>00-1901 · Other Personnel Expenses</b>						
Paycheck	07/05/2024	ACH	Cash- Cadence Bank	115.24		115.24

**Copperas Cove Economic Development Corporation**  
**Profit & Loss Detail**  
July 2024

	Type	Date	Num	Split	Debit	Credit	Balance
Total 00-1901 · Other Personnel Expenses	Check	07/05/2024	3436	Cash- Cadence Bank	440.00		555.24
					555.24	0.00	555.24
Total PERSONNEL					62,188.97	15,566.00	46,622.97
<b>SUPPLIES AND MATERIALS</b>							
<b>00-2030 · Office Supplies</b>							
	General Journal	07/10/2024	96	Cash- Cadence Bank	18.82		18.82
	Check	07/16/2024	3449	Cash- Cadence Bank	22.00		40.82
	General Journal	07/20/2024	97	Cash- Cadence Bank	130.52		171.34
	Check	07/31/2024	3453	Cash- Cadence Bank	29.79		201.13
	Check	07/31/2024	3454	Cash- Cadence Bank	43.95		245.08
Total 00-2030 · Office Supplies					245.08	0.00	245.08
Total SUPPLIES AND MATERIALS					245.08	0.00	245.08
<b>REPAIRS AND MAINTENANCE</b>							
<b>00-4100 · Repairs &amp; Maint. - Bldg</b>							
	Check	07/02/2024	3426	Cash- Cadence Bank	39.99		39.99
	Check	07/16/2024	3440	Cash- Cadence Bank	397.00		436.99
	Check	07/16/2024	3441	Cash- Cadence Bank	75.00		511.99
Total 00-4100 · Repairs & Maint. - Bldg					511.99	0.00	511.99
<b>00-4200 · Repairs &amp; Maint. - Facility</b>							
	Check	07/02/2024	3433	Cash- Cadence Bank	80.00		80.00
Total 00-4200 · Repairs & Maint. - Facility					80.00	0.00	80.00
<b>00-4400 · Repairs &amp; Maint. - Equipment</b>							
	Check	07/16/2024	3444	Cash- Cadence Bank	200.00		200.00
	Check	07/16/2024	3445	Cash- Cadence Bank	562.50		762.50
Total 00-4400 · Repairs & Maint. - Equipment					762.50	0.00	762.50
Total REPAIRS AND MAINTENANCE					1,354.49	0.00	1,354.49
<b>CONTRACTUAL SERVICES</b>							
<b>00-6200 · Communication</b>							
	General Journal	07/02/2024	103	Cash- Cadence Bank	257.59		257.59
	General Journal	07/15/2024	96	Cash- Cadence Bank	248.19		505.78
	General Journal	07/31/2024	103	Cash- Cadence Bank	377.62		883.40
Total 00-6200 · Communication					883.40	0.00	883.40
<b>00-6300 · Rental of Equip / Copier Lease</b>							
	General Journal	07/24/2024	102	Cash- Cadence Bank	289.99		289.99
Total 00-6300 · Rental of Equip / Copier Lease					289.99	0.00	289.99
<b>00-6350 · Rental of Property</b>							
	General Journal	07/01/2024	81	Cash- Cadence Bank	2,602.49		2,602.49
Total 00-6350 · Rental of Property					2,602.49	0.00	2,602.49
<b>00-6400 · Dues and Subscriptions</b>							
	Check	07/02/2024	3428	Cash- Cadence Bank	450.00		450.00
	Check	07/02/2024	3435	Cash- Cadence Bank	100.00		550.00
Total 00-6400 · Dues and Subscriptions					550.00	0.00	550.00
<b>00-6600 · Professional Development</b>							
	Check	07/02/2024	3427	Cash- Cadence Bank	800.00		800.00
	Check	07/02/2024	3430	Cash- Cadence Bank	50.00		850.00
	Check	07/02/2024	3431	Cash- Cadence Bank	50.00		900.00
Total 00-6600 · Professional Development					900.00	0.00	900.00
<b>00-6800 · Professional Services</b>							
	General Journal	07/31/2024	95	Other Accrued Expenses	700.00		700.00
Total 00-6800 · Professional Services					700.00	0.00	700.00
<b>00-6900 · Utilities</b>							



Copperas Cove Economic Development Corporation  
Profit & Loss Detail  
July 2024

Type	Date	Num	Split	Debit	Credit	Balance
General Journal	07/31/2024	82	Other Accrued Expenses	117.03		117.03
Total 00-6900 · Utilities				117.03	0.00	117.03
Total CONTRACTUAL SERVICES				6,042.91	0.00	6,042.91
Total EDC ADMINISTRATION				69,831.45	15,566.00	54,265.45
<b>DEBT SERVICES</b>						
10-9326 · 2012 Sales Tax Bond Note Int						
General Journal	07/31/2024	96	Accrued Interest	2,701.14		2,701.14
Total 10-9326 · 2012 Sales Tax Bond Note Int				2,701.14	0.00	2,701.14
Total DEBT SERVICES				2,701.14	0.00	2,701.14
<b>EDC NON-DEPARTMENTAL</b>						
<b>CONTRACTUAL SERVICES</b>						
90-6550 · Contract Labor						
Check	07/02/2024	3432	Cash- Cadence Bank	400.00		400.00
Total 90-6550 · Contract Labor				400.00	0.00	400.00
90-6610 · Business Attraction						
General Journal	07/27/2024	98	Cash- Cadence Bank		401.70	-401.70
Check	07/31/2024	3457	Cash- Cadence Bank	445.00		43.30
Total 90-6610 · Business Attraction				445.00	401.70	43.30
90-6800 · Professional Services						
Check	07/16/2024	3443	Cash- Cadence Bank	16,666.67		16,666.67
Total 90-6800 · Professional Services				16,666.67	0.00	16,666.67
Total CONTRACTUAL SERVICES				17,511.67	401.70	17,109.97
90-9100 · BUSINESS RETENTION						
90-9101 · Flyers / Design						
Check	07/02/2024	3429	Cash- Cadence Bank	320.00		320.00
Check	07/16/2024	3446	Cash- Cadence Bank	146.00		466.00
Total 90-9101 · Flyers / Design				466.00	0.00	466.00
90-9103 · Retention						
Check	07/16/2024	3442	Cash- Cadence Bank	350.00		350.00
Check	07/16/2024	3447	Cash- Cadence Bank	400.00		750.00
Check	07/16/2024	3451	Cash- Cadence Bank	281.93		1,031.93
Total 90-9103 · Retention				1,031.93	0.00	1,031.93
90-9100 · BUSINESS RETENTION - Other						
Check	07/31/2024	3460	Cash- Cadence Bank	125.00		125.00
Check	07/31/2024	3461	Cash- Cadence Bank	900.00		1,025.00
Check	07/31/2024	3462	Cash- Cadence Bank	435.00		1,460.00
Total 90-9100 · BUSINESS RETENTION - Other				1,460.00	0.00	1,460.00
Total 90-9100 · BUSINESS RETENTION				2,957.93	0.00	2,957.93
Total EDC NON-DEPARTMENTAL				20,469.60	401.70	20,067.90
<b>OTHER EXPENDITURES</b>						
90-8600 · CAPITAL OUTLAY						
90-8601 · Constitution						
Check	07/31/2024	3455	Cash- Cadence Bank	349,230.78		349,230.78
Check	07/31/2024	3456	Cash- Cadence Bank	99,027.13		448,257.91
Total 90-8601 · Constitution				448,257.91	0.00	448,257.91
90-8602 · Land Exchange						
Check	07/02/2024	3434	Cash- Cadence Bank	8,075.00		8,075.00
Total 90-8602 · Land Exchange				8,075.00	0.00	8,075.00
90-8605 · Infrastructure						
Check	07/31/2024	3459	Cash- Cadence Bank	12,000.00		12,000.00
Total 90-8605 · Infrastructure				12,000.00	0.00	12,000.00

**Copperas Cove Economic Development Corporation**  
**Profit & Loss Detail**  
 July 2024

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Split</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
Total 90-8600 - CAPITAL OUTLAY					468,332.91	0.00	468,332.91
Total OTHER EXPENDITURES					468,332.91	0.00	468,332.91
Total EXPENDITURES					561,335.10	15,967.70	545,367.40
Total Expense					561,335.10	15,967.70	545,367.40
Net Ordinary Income					561,335.10	155,465.17	-405,869.93
<b>Net Income</b>					<u>561,335.10</u>	<u>155,465.17</u>	<u>-405,869.93</u>

## Copperas Cove Economic Development Corporation

## Reconciliation Detail

08/15/24

Cash- Cadence Bank, Period Ending 07/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						2,312,926.28
<b>Cleared Transactions</b>						
<b>Checks and Payments - 50 items</b>						
Check	06/18/2024	3424	Crystal Owens	X	-140.73	-140.73
Liability Check	06/28/2024	EFTPS	US Treasury	X	-3,694.08	-3,834.81
General Journal	07/01/2024	81	McMullin Properties	X	-2,602.49	-6,437.30
General Journal	07/01/2024	106	TIB The Independen...	X	-325.91	-6,763.21
Check	07/02/2024	3425	Land Exchange Abst...	X	-25,000.00	-31,763.21
Check	07/02/2024	3434	Matrix Design Group	X	-8,075.00	-39,838.21
Check	07/02/2024	3427	Texas Economic De...	X	-800.00	-40,638.21
Check	07/02/2024	3432	Top Notch Lawn Care	X	-400.00	-41,038.21
Check	07/02/2024	3429	Bill French Enterprises	X	-320.00	-41,358.21
General Journal	07/02/2024	103	Brightspeed	X	-257.59	-41,615.80
Check	07/02/2024	3435	Rotary Club of Copp...	X	-100.00	-41,715.80
Check	07/02/2024	3433	Jeremy Gonzales	X	-80.00	-41,795.80
Check	07/02/2024	3431	City of Copperas Cove	X	-50.00	-41,845.80
Check	07/02/2024	3430	Sheena M Tanner	X	-50.00	-41,895.80
Check	07/02/2024	3426	Inhouse Systems	X	-39.99	-41,935.79
Liability Check	07/03/2024	3439	City of Copperas Co...	X	-5,444.86	-47,380.65
Liability Check	07/03/2024	3437	City of Copperas Co...	X	-3,472.44	-50,853.09
Paycheck	07/05/2024	ACH	Frederick H Welch	X	-4,128.72	-54,981.81
Paycheck	07/05/2024	ACH	Sean Renzo Stevens	X	-2,487.07	-57,468.88
Paycheck	07/05/2024	ACH	Brittany P Sanders	X	-1,647.57	-59,116.45
Paycheck	07/05/2024	ACH	Sheena M Tanner	X	-1,423.04	-60,539.49
Paycheck	07/05/2024	ACH	Anne R Seneca	X	-1,062.75	-61,602.24
Paycheck	07/05/2024	ACH	Eliana Stevens	X	-550.10	-62,152.34
Check	07/05/2024	3436	City of Copperas Co...	X	-440.00	-62,592.34
Liability Check	07/08/2024	ACH	City of Copperas Co...	X	-6,073.58	-68,665.92
Liability Check	07/09/2024	EFTPS	US Treasury	X	-3,309.36	-71,975.28
General Journal	07/10/2024	96	Wal-Mart	X	-18.82	-71,994.10
General Journal	07/15/2024	101	TXU Energy	X	-424.23	-72,418.33
General Journal	07/15/2024	96	Spectrum Business	X	-248.19	-72,666.52
Check	07/16/2024	3447	Green Royal 360 Ph...	X	-400.00	-73,066.52
Check	07/16/2024	3440	Jani-King of Austin	X	-397.00	-73,463.52
Check	07/16/2024	3442	Five Loves Two Fish...	X	-350.00	-73,813.52
Check	07/16/2024	3450	City of Copperas Co...	X	-113.56	-73,927.08
Paycheck	07/19/2024	EFTPS	Frederick H Welch	X	-4,128.72	-78,055.80
Paycheck	07/19/2024	EFTPS	Sean Renzo Stevens	X	-2,371.83	-80,427.63
Paycheck	07/19/2024	EFTPS	Brittany P Sanders	X	-1,647.57	-82,075.20
Paycheck	07/19/2024	EFTPS	Sheena M Tanner	X	-1,423.02	-83,498.22
Paycheck	07/19/2024	EFTPS	Anne R Seneca	X	-1,062.75	-84,560.97
Paycheck	07/19/2024	EFTPS	Eliana Stevens	X	-550.10	-85,111.07
General Journal	07/20/2024	97	Iron Mountain	X	-130.52	-85,241.59
Liability Check	07/22/2024	EFTPS	US Treasury	X	-3,309.40	-88,550.99
General Journal	07/24/2024	102	Konica Minolta	X	-289.99	-88,840.98
Liability Check	07/25/2024	TWC	TWC	X	-4.05	-88,845.03
General Journal	07/30/2024	106	TIB The Independen...	X	-7,507.09	-96,352.12
Paycheck	08/02/2024	ACH	Frederick H Welch	X	-4,128.71	-100,480.83
Paycheck	08/02/2024	ACH	Sean Renzo Stevens	X	-2,556.75	-103,037.58
Paycheck	08/02/2024	ACH	Brittany P Sanders	X	-1,647.56	-104,685.14
Paycheck	08/02/2024	ACH	Sheena M Tanner	X	-1,423.04	-106,108.18
Paycheck	08/02/2024	ACH	Anne R Seneca	X	-1,062.76	-107,170.94
Paycheck	08/02/2024	ACH	Eliana Stevens	X	-550.10	-107,721.04
<b>Total Checks and Payments</b>					<b>-107,721.04</b>	<b>-107,721.04</b>
<b>Deposits and Credits - 7 items</b>						
General Journal	07/24/2024	100		X	100.00	100.00
General Journal	07/24/2024	99		X	250.00	350.00
General Journal	07/27/2024	98		X	401.70	751.70
General Journal	07/30/2024	101		X	100.00	851.70
General Journal	07/30/2024	102		X	500.00	1,351.70
General Journal	07/30/2024	97		X	101,195.11	102,546.81
General Journal	07/31/2024	93		X	5,729.69	108,276.50
<b>Total Deposits and Credits</b>					<b>108,276.50</b>	<b>108,276.50</b>
<b>Total Cleared Transactions</b>					<b>555.46</b>	<b>555.46</b>

Copperas Cove Economic Development Corporation

Reconciliation Detail

Cash- Cadence Bank, Period Ending 07/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Cleared Balance					555.46	2,313,481.74
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 21 items</b>						
Check	07/02/2024	3428	Association of Defen...		-450.00	-450.00
Check	07/16/2024	3443	TIP Strategies, Inc		-16,666.67	-17,116.67
Check	07/16/2024	3448	Knight Law Firm		-1,155.00	-18,271.67
Check	07/16/2024	3445	OneSource Telecom		-562.50	-18,834.17
Check	07/16/2024	3451	City of Copperas Cove		-281.93	-19,116.10
Check	07/16/2024	3444	Centex Technologies		-200.00	-19,316.10
Check	07/16/2024	3446	Copperas Cove Ban...		-146.00	-19,462.10
Check	07/16/2024	3441	Killeen Pest Control		-75.00	-19,537.10
Check	07/16/2024	3449	Divine Signs & Printi...		-22.00	-19,559.10
Check	07/31/2024	3455	City of Copperas Cove		-349,230.78	-368,789.88
Check	07/31/2024	3456	City of Copperas Cove		-99,027.13	-467,817.01
Check	07/31/2024	3459	Kokel-Oberrender-W...		-12,000.00	-479,817.01
Check	07/31/2024	3461	Cap City Rentals		-900.00	-480,717.01
Check	07/31/2024	3458	DonkBuilt Service E...		-700.00	-481,417.01
Check	07/31/2024	3452	Knight Law Firm		-542.50	-481,959.51
Check	07/31/2024	3457	Heart of Texas Defe...		-445.00	-482,404.51
Check	07/31/2024	3462	Divine Signs & Printi...		-435.00	-482,839.51
General Journal	07/31/2024	103	Brightspeed		-377.62	-483,217.13
Check	07/31/2024	3460	Copperas Cove Lea...		-125.00	-483,342.13
Check	07/31/2024	3454	Quill LLC		-43.95	-483,386.08
Check	07/31/2024	3453	Quill LLC		-29.79	-483,415.87
Total Checks and Payments					-483,415.87	-483,415.87
Total Uncleared Transactions					-483,415.87	-483,415.87
Register Balance as of 07/31/2024					-482,860.41	1,830,065.87
<b>New Transactions</b>						
<b>Checks and Payments - 25 items</b>						
Liability Check	08/05/2024	EFTPS	US Treasury		-3,309.38	-3,309.38
Liability Check	08/06/2024	ACH	City of Copperas Co...		-4,325.98	-7,635.36
Liability Check	08/06/2024	ACH	City of Copperas Co...		-1,821.46	-9,456.82
Liability Check	08/09/2024	3463	City of Copperas Co...		-5,444.86	-14,901.68
Check	08/12/2024	3467	TIP Strategies, Inc		-16,666.67	-31,568.35
Check	08/12/2024	3472	Top Notch Lawn Care		-2,250.00	-33,818.35
Check	08/12/2024	3466	Matrix Design Group		-1,425.00	-35,243.35
Check	08/12/2024	3469	Killeen Daily Herald		-557.00	-35,800.35
Check	08/12/2024	3473	Texas Economic De...		-550.00	-36,350.35
Check	08/12/2024	3476	Knight Law Firm		-542.50	-36,892.85
Check	08/12/2024	3468	Jani-King of Austin		-397.00	-37,289.85
Check	08/12/2024	3464	Centex Technologies		-200.00	-37,489.85
Check	08/12/2024	3471	Claymore Jet Washi...		-120.00	-37,609.85
Check	08/12/2024	3470	City of Copperas Co...		-117.03	-37,726.88
Check	08/12/2024	3465	Jeremy Gonzales		-80.00	-37,806.88
Check	08/12/2024	3474	Killeen Pest Control		-75.00	-37,881.88
Check	08/12/2024	3475	Inhouse Systems		-39.99	-37,921.87
Liability Check	08/13/2024	3477	United Way		-4.00	-37,925.87
Check	08/15/2024		University of Oklaho...		-1,895.00	-39,820.87
Paycheck	08/16/2024	ACH	Frederick H Welch		-4,128.72	-43,949.59
Paycheck	08/16/2024	ACH	Sean Renzo Stevens		-2,371.84	-46,321.43
Paycheck	08/16/2024	ACH	Brittany P Sanders		-1,647.57	-47,969.00
Paycheck	08/16/2024	ACH	Sheena M Tanner		-1,423.03	-49,392.03
Paycheck	08/16/2024	ACH	Anne R Seneca		-1,062.75	-50,454.78
Paycheck	08/16/2024	ACH	Eliana Stevens		-277.05	-50,731.83
Total Checks and Payments					-50,731.83	-50,731.83
Total New Transactions					-50,731.83	-50,731.83
<b>Ending Balance</b>					<b>-533,592.24</b>	<b>1,779,334.04</b>

# Copperas Cove Economic Development Corporation

## Reconciliation Detail

TEXPOOL ACCOUNT, Period Ending 07/31/2024

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Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						6,225,433.69
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
General Journal	07/31/2024	92		X	28,114.43	28,114.43
Total Deposits and Credits					28,114.43	28,114.43
Total Cleared Transactions					28,114.43	28,114.43
Cleared Balance					28,114.43	6,253,548.12
Register Balance as of 07/31/2024					28,114.43	6,253,548.12
<b>Ending Balance</b>					<b>28,114.43</b>	<b>6,253,548.12</b>

**Economic Development Corporation**

**H.2**

**Meeting Date:** October 2, 2024

**Contact:** Fred Welch, Executive Director, Copperas Cove EDC

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**Subject:**

Consideration and action on approving Resolution #EDC 2024-08, amending the 2023/2024 Budget for the Constitution Drive Rebuild Project. **Fred Welch, Executive Director, Copperas Cove EDC.**

**Description/Information:**

On February 24, 2021, during a Regular Meeting of the CCEDC, a general discussion was held concerning approval for the authorization of expenditures for infrastructure related to the Constitution Drive Drainage and Roadway Improvements project.

This Project was part of the City of Copperas Cove's 2022-2026 Capital Improvement Plan ("CIP") and, at that time, consisted of two components: a) the Drainage portion in the amount of \$442,008 and b) the Street Reconstruction portion in the amount of \$1,597,545 for a total of \$2,039,553. The overall project would improve additional roadway access to The Narrows Business and Technology Park from Highway 190.

On March 24, 2021, the CCEDC Board of Directors approved Resolution # EDC-2021-01 to fund the Constitution Drive reconstruction project, not to exceed \$2,039,553.

In February 2023, the CCEDC received a request to provide additional funding to this project to cover the shortfall and an 8% contingency fee (for unforeseen change fees) for a total amount of \$716,000.

The 2023/2024 Budget was adopted by City Council on August 15, 2023. The total amount the Copperas Cove EDC has allotted for the Constitution Drive Project was \$2,755,553.00.

The total expenses the EDC paid to the City of Copperas Cove for this project was \$2,151,585.52.

On August 28<sup>th</sup>, the Board of Directors tabled this item for further consideration.

The Copperas Cove EDC will need to amend FY 2023/2024 for the transfer of funds from the Reserve Account into the Capital Projects account to support the rebuilding of Constitution Drive.

Budget Shortfall- \$532,883.15 will need to be transferred.

**Financial Impact:**

Budget Shortfall for Constitution Drive - \$ 532,883.15

**Action/Recommendation:**

EDC staff requests BOD approve Resolution #EDC 2024-08, to transfer \$532,883.15 from the CCEDC Reserve Account to the Capital Projects account to support the rebuild of the Constitution Drive. This item will be presented to City Council for final approval.

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**Attachments:**

Resolution #EDC 2024-08  
FY 2023/2024 Amended Budget

**RESOLUTION NO. EDC 2024-08**

**A RESOLUTION OF THE COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION  
APPROVING AND AMENDING THE BUDGET FOR THE COPPERAS COVE ECONOMIC  
DEVELOPMENT CORPORATION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND  
ENDING ON SEPTEMBER 30, 2024; AND ESTABLISHING A SAVINGS CLAUSE AND AN  
EFFECTIVE DATE.**

**WHEREAS**, the Copperas Cove Economic Development Corporation desires to amend the operating budget of the Economic Development Corporation for the fiscal year October 1, 2023 to September 30, 2024; and

**WHEREAS**, said budget amendments have been submitted to the Economic Development Corporation Board by the Economic Development Director in accordance with the bylaws.

**WHEREAS**, if such amendments are approved by the Board of Directors, said budget amendments will be submitted for ratification to the City Council of the City of Copperas Cove, Texas.

**NOW, THEREFORE, BE IT RESOLVED BY THE COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION:**

**SECTION I.**

The Copperas Cove Economic Development Corporation approves and adopt the amendments to the budget considered for the fiscal year of October 1, 2023, to September 30, 2024.

**SECTION II.**

That the amendments to the budget approved and adopted hereby will be forwarded for consideration and approval by the City Council of the City at their next available meeting.

**SECTION III.**

That all resolutions for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this resolution.

**SECTION IV.**

That should any part, portion, or section of this resolution be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining portions, parts, or sections or parts of section of this resolution, which provisions shall be, remain and continue to be in full force and effect.

**SECTION V.**

That this resolution shall take effect and be in full force and effect from and after its passage and approval of the City Council.

**PASSED, APPROVED, AND ADOPTED** this day of \_\_\_\_\_, 2024, at a meeting of the Copperas Cove Economic Development Corporation, which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code* 551.001, et.seq., at which meeting a quorum was present and voting.

**ATTEST:**

\_\_\_\_\_  
JC Stubbs, Chairman of the Board

\_\_\_\_\_  
David McPhail Treasurer of the Board

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Barbara Boulware Wells  
Knight- Law Firm  
Copperas Cove Economic Development Corporation Attorney



**Economic Development Corporation**

**H.3.**

**Meeting Date:** October 2, 2024

**Contact:** Fred Welch, Executive Director, Copperas Cove EDC.

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**Subject:**

Consideration and action on approving Resolution # EDC 2024-09 to elect officers for the Copperas Cove EDC Board of Directors, as per Bylaws. **Fred Welch, Executive Director, Copperas Cove EDC**

**Description/Information:**

Article II, Section 4 of the Copperas Cove EDC Bylaws states the annual Meeting of the Board of Directors must be held in October.

In accordance with the Texas Local Government Code, Chapter 505, Subchapter B, appointments of Officers must occur during the Annual Meeting. Article II, Section 4 states "each October at the Annual or Regular Meetings of the board, the Directors shall organize, elect a Chairman, Vice Chairman, Treasurer, and Secretary by Resolution" in accordance with this requirement.

**Financial Impact:**

None

**Action/Recommendation:**

EDC staff recommends the Board approve Resolution # EDC 2024-09 electing officers for the FY-2024/2025 term.

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**Attachments:**

Resolution # EDC 2024-09

**RESOLUTION NO. EDC- 2024-09**  
**A RESOLUTION OF THE COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION TO ELECT OFFICERS IN ACCORDANCE WITH THE CORPORATION'S BYLAWS.**

**WHEREAS,** the Copperas Cove Economic Development Corporation Bylaws require Officers of the Corporation to be appointed in accordance with Section 504 Subchapter B of the Texas Local Government Code; and

**WHEREAS,** the Bylaws of the Corporation were amended on March 24, 2016, October 18, 2016, and February 23, 2017; and October 4, 2018; and September 26, 2019 and October 23, 2019, and March 30, 2023.

**WHEREAS,** the Corporation Board elected Officers during a meeting held on November 1, 2023; and

**WHEREAS,** per Article II, Section 4 of the Bylaws, each October, at the Annual or Regular Meeting shall organize appointing a Chairman, Vice-Chairman, Treasurer, and Secretary by resolution.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE BOARD OF DIRECTORS OF THE COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION:**

**SECTION I.**

The Copperas Cove Economic Development Corporation Board hereby declares that the Officers are duly elected to serve in the capacities indicated until further action may be taken by either the Board or the Unit.

**SECTION II.**

The City of Copperas Cove City Secretary will provide a copy of this resolution to the Secretary of State for the State of Texas.

**PASSED, APPROVED, AND ADOPTED** on this 2<sup>nd</sup> day of October 2024 at a regular meeting of the Copperas Cove Economic Development Corporation which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code*, §551.001, et. seq. at which meeting a quorum was present and voting.

**ATTEST:**

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Fred Welch, Executive Director

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JC Stubbs, Chairman

**APPROVED AS TO FORM:**

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The Knight Law Firm  
Copperas Cove Economic Development Corporation Attorney

**Economic Development Corporation**

**H.4.**

**Meeting Date:** October 2, 2024

**Contact:** Fred Welch, Executive Director, Copperas Cove EDC

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**Subject:**

Consideration and action on changing the meeting dates for November and December's regular meetings. **Fred Welch, Executive Director, Copperas Cove EDC.**

**Description/Information:**

The CCEDC October Meeting will need to be rescheduled due to board member availability.

The meetings for November and December typically must be changed due to the holiday season, office closure, and vacation schedules.

November's meeting date is the day before the Thanksgiving holiday and December's meeting is scheduled for the week of Christmas Break.

**Financial Impact:**

None

**Action/Recommendation:**

EDC staff recommends the Board reschedule November and December's regular meetings.

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**Economic Development Corporation**

**I.1.**

**Meeting Date:** October 2 2024

**Contact:** Fred Welch, Executive Director, Copperas Cove EDC.

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**UPDATE**

1. Executive Director Report. **Fred Welch, Executive Director, Copperas Cove EDC.**
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**Economic Development Corporation**

**I.2.**

**Meeting Date:** October 2, 2024

**Contact:** Sean Stevens, Senior Director, BRE, Copperas Cove EDC.

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**UPDATE**

1. Senior Director, BRE Report. **Sean Stevens, Copperas Cove EDC.**
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**Economic Development Corporation**

**I.3.**

**Meeting Date:** October 2, 2024

**Contact:** Sheena Tanner, Marketing Director, Copperas Cove EDC.

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**UPDATE**

1. Marketing Director's Report. **Sheena Tanner, Copperas Cove EDC**
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**Economic Development Corporation**

**I.4.**

**Meeting Date:** October 2, 2024

**Contact:** Brittany Sanders, Workforce Specialist, Copperas Cove EDC.

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**UPDATE**

1. Workforce Specialist's Report. **Brittany Sanders, Copperas Cove EDC.**
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**Economic Development Corporation**

**I.5.**

**Meeting Date:** October 2, 2024

**Contact:** Anne Seneca, Special Projects Coordinator, Copperas Cove EDC.

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**UPDATE**

1. Special Projects Coordinator Report. Anne Seneca, Copperas Cove EDC.
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