



COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION
Meeting Minutes for August 25, 2021

A. CALL TO ORDER

Chairman JC Stubbs called the Regular meeting of the Copperas Cove Economic Development Corporation to order at 12:05 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Vice Chairman Joey Acfalle led the Invocation and the Pledge of Allegiance.

C. ROLL CALL

Roll call led by Brittany Sanders, Economic Development Specialist

Present:

- JC Stubbs, Chairman*
- Joey Acfalle, Vice Chairman*
- Elizabeth Ruszkiewicz, Director*
- Rick Kirkpatrick, Director*
- Jay Jackson, Secretary*
- Diane Drussell, Interim Director -EDC*
- Fred Chavez- Council Liaison*
- Barbara Boulware-Wells, EDC Legal Counsel*

D. ANNOUNCEMENTS

None

E. CITIZENS FORUM

At this time, citizens will be allowed to speak on any matter other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

F. CONSENT AGENDA - All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Regular Meeting held on July 30, 2021. **Brittany Sanders, Economic Development Specialist, Copperas Cove EDC.**

Vice Chairman Joey Acfalle made a motion to approve Agenda Item F1. Secretary Jay Jackson seconded the motion and with a unanimous vote, motion carried.

G. PUBLIC HEARINGS

None

H. ACTION ITEMS

1. Presentation and acceptance of the Fiscal Year 2020 Annual Financial Report (AFR). **Velia Key, Director of Financial Services.**

FY 2020 Audit presented by Victor Perello of Weaver and Tidwell, LLP. Director Rick Kirkpatrick made a motion to approve Agenda Item H1. Director Elizabeth Ruskiewicz seconded that motion and with a unanimous vote, motion carried.

2. Consideration and action on sponsoring the University Research Park & Innovation District Summit hosted by Texas A&M University Central Texas. **Diane Drussell, Interim Director, Copperas Cove EDC.**

Director Elizabeth Ruskiewicz made a motion to approve Agenda Item H2. Vice Chairman Joey Acfalle seconded the motion and with a unanimous vote, motion carried.

3. Consideration and action on accepting the Letter of Intent to purchase property owned by the Copperas Cove Economic Development Corporation (CCEDC) located at 201 S. 2nd Street. **Diane Drussell, Interim Director, Copperas Cove EDC.**

Vice Chairman Joey Acfalle made a motion to table Agenda Item H2 to review language within the contract and market comps in the Downtown area. Director Elizabeth Ruskiewicz seconded the motion and with a unanimous vote, motion carried.

4. EDC REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS

5. Update on EDC Activities. **Diane Drussell, Interim Director, Copperas Cove EDC.**

- Presentation by Kendig Keast Collaborative (KKC) to discuss Copperas Cove Zoning Ordinance
- Natural Gas extension to the Narrows Business and Technology Park
- Community Development Strategies (CDS)
- Defense Community Infrastructure Program (DCIP)
- Multipurpose Trail

I. ITEMS FOR FUTURE AGENDAS

- Reconstruction of Constitution Drive
- DEEAG
- Spec Building
- Purchase of 2nd Street Property

J. EXECUTIVE SESSION CONVENED AT 1:07 pm.

Pursuant to §§551.071, 104 and 105, Texas Government Code, the Board will be advised and receive information about potential developer in the Narrows Business Park.

K. RECONVENE INTO OPEN SESSION AT 1:47 P.M FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

No Action Taken


L. ADJOURN

Chairman JC Stubbs adjourned the meeting at 1:47 p.m.

ATTEST:

Brittany Sanders

Brittany Sanders, ED Specialist



Jay Jackson, Secretary