



COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION
Meeting Minutes for August 24, 2022

A. CALL TO ORDER

Chairman JC Stubbs called the Regular meeting of the Copperas Cove Economic Development Corporation to order at 12:01 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Director Elizabeth Ruszkiewicz led the Invocation and the Pledge of Allegiance.

C. ROLL CALL

Roll call led by Brittany Sanders, Economic Development Specialist

<i>Present: JC Stubbs, Chairman</i>	<i>Fred Welch, Executive Director</i>
<i>Jay Jackson, Secretary</i>	<i>Brittany Sanders, ED Specialist</i>
<i>Elizabeth Ruszkiewicz, Director</i>	<i>Barbara Boulware-Wells, Legal Counsel</i>
<i>Rick Kirkpatrick, Director</i>	

Absent: Diane Drussell, Assistant Director
Fred Chavez, Council Liaison

D. ANNOUNCEMENTS

Information for upcoming events:

Altrusa Golf Classic- October 15, 2022

E. CITIZENS FORUM

At this time, citizens will be allowed to speak on any matter other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

- F. CONSENT AGENDA** - All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Regular Meeting held on July 13,2022.
Brittany Sanders, Economic Development Specialist, Copperas Cove EDC.

Secretary Jay Jackson made a motion to approve Agenda Item F1. Director Elizabeth Ruskiewicz seconded the motion and with a unanimous vote, the motion carried.

G. PUBLIC HEARINGS

None

H. ACTION ITEM

1. Consideration and action on approving the Profit and Loss report for the month of May 2022.
Fred Welch, Executive Director, Copperas Cove EDC.

Director Rick Kirkpatrick made a motion to approve Agenda Item H1. Secretary Jay Jackson seconded the motion and with a unanimous vote, the motion carried

2. Consideration and action on approving the Profit and Loss report for the month of June 2022.
Fred Welch, Executive Director, Copperas Cove EDC.

Director Elizabeth Ruskiewicz made a motion to approve Agenda Item H2. Secretary Jay Jackson seconded the motion and with a unanimous vote, the motion carried

3. Consideration and action on approving the Profit and Loss report for the month of July 2022.
Fred Welch, Executive Director, Copperas Cove EDC.

Director Rick Kirkpatrick made a motion to approve Agenda Item H3. Director Elizabeth Ruskiewicz seconded the motion and with a unanimous vote, the motion carried

4. Consideration and action on approving Resolution # EDC 2022-05 and accepting the Quarterly Investment Report as presented for the quarter ending June 2022, per the Investment Policy.
Fred Welch, Executive Director, Copperas Cove EDC.

Secretary Jay Jackson made a motion to approve Agenda Item H4. Director Rick Kirkpatrick seconded the motion and with a unanimous vote, the motion carried.

5. Consideration and action on approving the proposal from Clark Associates for preliminary development and planning services for Phase II of the Narrows Business and Technology Park (45 acres).
Fred Welch, Executive Director, Copperas Cove EDC.

Director Rick Kirkpatrick made a motion to approve Agenda Item H5. Director Elizabeth Ruskiewicz seconded the motion and with a unanimous vote, the motion carried

I. EDC REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES AND BOARDS

1. Update on EDC Activities. Diane Drussell, Assistant Director, Copperas Cove EDC.

- *Assistant Director Diane Drussell was not present.*

2. Executive Director Report. Fred Welch, Executive Director, Copperas Cove EDC.

- *Executive Director Fred Welch gave an update on the following topics listed below:*
 - *15 Meetings across the region with allies, clients, and stakeholders*
 - *One formal presentation to Innovation Black Chamber of Commerce*
 - *One formal webinar as a presenter for AEDO Committee*
 - *Begin planning with staff for State of the City in January*

Mike Barnes, President of Mike Barnes Group, presented the Community Assessment report to assist the CCEDC in the development of a marketing strategy for business retention and attraction.

J. ITEM FOR FUTURE AGENDAS


K. EXECUTIVE SESSION

L. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN THE EXECUTIVE SESSION

M. ADJOURN

Chairman JC Stubbs adjourned the meeting at 1:29 p.m.

ATTEST:



Brittany Sanders, ED Specialist



Jay Jackson, Secretary