



COPPERAS COVE ECONOMIC DEVELOPMENT CORPORATION
Meeting Minutes for April 26, 2023

A. CALL TO ORDER

Chairman JC Stubbs called the regular meeting of the Copperas Cove Economic Development Corporation to order at 12:04 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

JC Stubbs led the Invocation and the Pledge of Allegiance.

C. ROLL CALL

Roll call led by Brittany Sanders, Workforce Development Specialist

<i>Present: JC Stubbs, Chairman</i>	<i>Fred Welch, Executive Director</i>
<i>Elizabeth Ruskiewicz, Secretary</i>	<i>Diane Drussell, Assistant Director</i>
<i>Ted Gonzalez, Director</i>	<i>Brittany Sanders, Workforce Development Specialist</i>
<i>Fred Chavez, Council Liaison</i>	<i>Barbara Boulware-Wells, Legal Counsel</i>

Absent: Bradi Diaz, Treasurer
Sheena Tanner, Marketing Director

D. ANNOUNCEMENTS

- Renaming of Fort Hood Army Base- May 9, 2023.
- Quarterly Pop-up Market- May 13, 2023, from 10:00 am- 2:00 pm
- Copperas Cove City Park bathroom reopening

E. CITIZENS FORUM

At this time, citizens will be allowed matters other than personnel matters, matters under litigation, or matters on the regular agenda, for a length of time not to exceed five minutes per person. Thirty minutes total has been allotted for this section.

F. CONSENT AGENDA - All matters listed under this item are considered to be routine by the EDC Board of Directors and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

1. Consideration and action on approval of minutes for the Regular Meeting held on March 30, 2023. **Brittany Sanders, Workforce Development Specialist, Copperas Cove EDC.**

Secretary Elizabeth Ruskiewicz made a motion to approve Agenda Item F1. Director Ted Gonzalez seconded the motion and with a unanimous vote, the motion carried.

G. PUBLIC HEARINGS

None

H. ACTION ITEM

1. Consideration and action on approving the Profit and Loss report for the month of March 2023. **Fred Welch, Executive Director, Copperas Cove EDC.**

Director Ted Gonzalez a motion to approve agenda item H1. Secretary Elizabeth Ruskiewicz seconded the motion and with a unanimous vote, the motion carried.

2. Consideration and action on approving Resolution # EDC 2023-05 and accepting the Quarterly Investment Report as presented for the quarter ending March 2023, per the Investment Policy. **Fred Welch, Executive Director, Copperas Cove EDC.**

Chairman JC Stubbs made a motion to approve Resolution # EDC 2023-05 with the revised dates for Section 1. Secretary Elizabeth Ruskiewicz seconded the motion and with a unanimous vote, the motion carried.

I. EDC REPORTS FROM STAFF, OUTSIDE ENTITIES, ADVISORY COMMITTEES, AND BOARDS

1. Update on EDC Activities. **Diane Drussell, Assistant Director, Copperas Cove EDC.**

- *Assistant Director Diane Drussell gave an update on the following topics listed below:*

- *May 1st Retail Strategy kick-off meeting*
- *May 11th Business trip to Dallas with GCTP*
- *Business encounters for the month of April*
- *Recap of Oscars Market held on April 15th.*
- *Update on future Entrepreneur Center*
- *Update on Commercial Property Listings*

2. Executive Director Report. **Fred Welch, Executive Director, Copperas Cove EDC.**

- *Executive Director Fred Welch gave an update on the following topics listed below:*

- *Update on the Fort Hood Rail project*
- *Update on Spec buildings for the Narrows Business and Technology Park*
- *Select USA Conference on May 1-4th*

J. ITEM FOR FUTURE AGENDAS

K. EXECUTIVE SESSION CONVENED AT 12:25 P.M

1. Pursuant to §551.072 of the Texas Government Code, the Economic Development Corporation Board will meet in Executive Session to discuss deliberation regarding the purchase, exchange, lease, or value of the real property. **Narrows Business and Technology Park Phase II.**
2. Discussion of personnel matters pursuant to Section 551.074 of the Texas Government Code to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; regarding contracts of a public officer or employee. **(Fred Welch, Executive Director)**

L. RECONVENE INTO OPEN SESSION AT 1:04 P.M FOR POSSIBLE ACTION RESULTING FROM ANY ITEM POSTED AND LEGALLY DISCUSSED IN THE EXECUTIVE SESSION

1. *No Action was taken.*
2. *Director Ted Gonzalez made a motion to amend the EDC's budget to increase the Executive Director's base salary to \$126,000 through the next year of his contract subject to the approval of the City Council. Secretary Elizabeth Ruskiewicz seconded the motion and with a unanimous vote, the motion carried.*

M. ADJOURN

Chairman JC Stubbs adjourned the meeting at 1:06 p.m.

ATTEST:



Brittany Sanders, Workforce Development Specialist



Elizabeth Ruskiewicz, Secretary